

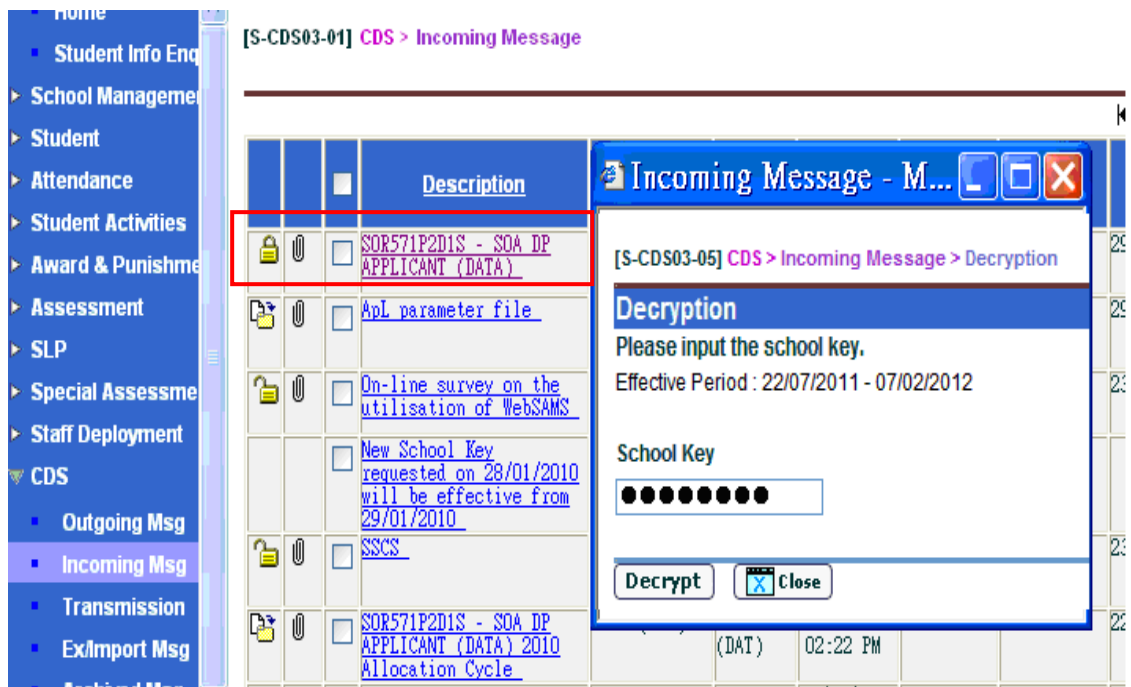
Notes on Preparing the List of Successful & Reserve DP Applicants

A. Prerequisites

1. Upgrade WebSAMS to version 2.0.1.01122011 or above.
2. Users are granted the access rights to the functions of SOA.
3. Schools have received SOR571P2D1S - SOA DP APPLICANT (DATA) in CDS.

B. Steps for preparing the List of Successful & Reserve DP Applicants in WebSAMS

1. Log on [WebSAMS]
2. Click [CDS]>[Incoming Message], select & decrypt the message SOR571P2D1S - SOA DP APPLICANT (DATA).



3. Click[SPA]>[SOA]>[Data Communication], then import the message SOR571P2D1S - SOA DP APPLICANT (DATA).
4. Click[SOA]> [Report], select DP Applicant List (R-SPA002-E) to check & print the data.

Users should contact their respective Liaison Officers of the SPA Section if there is any incorrect school or DP Applicant information.

5. Click[SOA]>[Selection of DP Applicants]
For Secondary Schools Participating in the SSPA System

[S-SPA45-02] SPA > SOA > Selection of DP Applicants

Rank Order: From [] To []
 English Name: []
 STRN: []
 Reserve Priority No.: From [] To []
 Type: Successful Applicant Ineligible Applicant

Allocation Cycle: 2012 SCRN: 1125930001331 SAU: 29025
 DP Total: 15 DP Used: 0 DP Left: 0

Rank Order	STRN	English Name	Chinese Name	Sex	Primary School Attending	Successful	Reserve Priority No.	Remarks
1	S1000193	STUDENT NAME DESCRIPTION-S0000193		F	LI SING (TEST) PRI SCHOOL	<input checked="" type="checkbox"/>	[]	
2	B2365893	CA 2003 TWO		M	LI CHENG UK GOVT PRI SCH	<input type="checkbox"/>	3	
3	D2365899	CA 2003 FOUR		M	YAUMATI CATHOLIC PRI SCH	<input checked="" type="checkbox"/>	[]	
4	S0070221	STUDENT NAME DESCRIPTION-.,_070221		F	LI SING (TEST) PRI SCHOOL	<input type="checkbox"/>	1	
5	S0070019	STUDENT NAME DESCRIPTION-S0070019		F	FUNG KAI PRI SCH	<input checked="" type="checkbox"/>	[]	
6	S004042A	STUDENT NAME DESCRIPTION-S004042A		F	LUI KEE REDX (TEST) SPECIAL SCHOOL	<input type="checkbox"/>	6	
7	S0058442	STUDENT NAME DESCRIPTION-		M	EI MEI SCH	<input checked="" type="checkbox"/>	[]	NON-SOA STUDENT

- Select DP applicants as successful by checking the box of **Successful** and select DP applicants as reserved by assigning **Reserve Priority No.**
- Click [Save] before proceeding to other pages.

For Secondary Schools Not Participating in the SSPA System

[S-SPA45-02] SPA > SOA > Selection of DP Applicants

Rank Order: From [] To []
 English Name: []
 STRN: []
 Reserve Priority No.: From [] To []
 Type: Successful Applicant Ineligible Applicant

Allocation Cycle: 2012 SCRN: 1125930001332 SAU: 31038
 DP Total: 15 DP Used: 0 DP Left: 0

Rank Order	STRN	English Name	Chinese Name	Sex	Primary School Attending	Successful	Remarks
1	S1000193	STUDENT NAME DESCRIPTION-S0000193		F	LI SING (TEST) PRI SCHOOL	<input checked="" type="checkbox"/>	
2	B2365893	CA 2003 TWO		M	LI CHENG UK GOVT PRI SCH	<input checked="" type="checkbox"/>	
3	D2365899	CA 2003 FOUR		M	YAUMATI CATHOLIC PRI SCH	<input type="checkbox"/>	
4	S0070221	STUDENT NAME,DESCRIPTION-S0070221		F	LI SING (TEST) PRI SCHOOL	<input checked="" type="checkbox"/>	
5	S0070019	STUDENT NAME DESCRIPTION-S0070019		F	FUNG KAI PRI SCH	<input checked="" type="checkbox"/>	
6	S004042A	STUDENT NAME-DESCRIPTION-S004042A		F	LUI KEE REDX (TEST) SPECIAL SCHOOL	<input checked="" type="checkbox"/>	
7	S0058442	STUDENT NAME DESCRIPTION-S0058442		M	EI MEI SCH	<input checked="" type="checkbox"/>	NON-SOA STUDENT
8	S0040535	STUDENT NAME DESCRIPTION-S0040535		F	LUI KEE REDX (TEST) SPECIAL SCHOOL	<input type="checkbox"/>	
9	S0060463	STUDENT NAME DESCRIPTION-S0060463		F	KEI HANG PRI SCH	<input type="checkbox"/>	

- Select DP applicants as successful by checking the box of **Successful**.
- Click [Save] before proceeding to other pages.

6. Click [SOA]>[Data Communication]>[Prepare Outgoing Data]>[Prepare].

For Secondary Schools Participating in the SSPA System

Users might check the List of Successful & Reserve DP Applicants prepared by the system by clicking [Preview].

R-SPA003 Lui Kee Through-train School
呂祺一條龍學校 Date 日期: 20/12/2011
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List of Successful & Reserve DP Applicants (R-SPA003)
自行分配學位正取及備取學生名單 (R-SPA003)

Allocation Cycle : 2012
派位年度: 2012

Rank Order 成績次第	STRN 學生編號	English Name 英文姓名	Chinese Name 中文姓名	Sex 性別	Primary School Attending 就讀小學	Successful 成功申請	Reserve Priority No 備取名次	Remarks 備註
3	D2365899	CA 2003 FOUR		M	YAUMATI CATHOLIC PRI SCH	Yes		
2	B2365893	CA 2003 TWO		M	LI CHENG UK GOVT PRI SCH	Yes		
1	S1000193	STUDENT NAME DESCRIPTION-S0000193		F	LI SING (TEST) PRI SCHOOL	Yes		
14	S0000215	STUDENT NAME DESCRIPTION-S0000215		F	LI SING (TEST) PRI SCHOOL	Yes		
13	S0006337	STUDENT NAME DESCRIPTION-S0006337		M	ST. PAUL'S CONVENT SCH PRI SECT (UAT1)	Yes		
12	S005854A	STUDENT NAME DESCRIPTION-S00585T2		F	KOWLOON RHENISH SCH (UAT1)2	Yes		
15	S0060501	STUDENT NAME DESCRIPTION-S0060501		F	KEI HANG PRI SCH	Yes		
4	S0070221	STUDENT NAME DESCRIPTION-;070221		F	LI SING (TEST) PRI SCHOOL	Yes		
9	S0060463	STUDENT NAME DESCRIPTION-S0060463		F	KEI HANG PRI SCH	No	1	
10	S0052010	STUDENT NAME DESCRIPTION-S0052010		M	LI SING (TEST) PRI SCHOOL	No	2	
7	S0058442	STUDENT NAME DESCRIPTION-S0058442		M	EI MEI SCH	No	3	NON-SOA STUDENT
6	S004042A	STUDENT NAME DESCRIPTION-S004042A		F	LUI KEE REDX (TEST) SPECIAL SCHOOL	No	4	

For Secondary Schools Not Participating in the SSPA System

Users might check the List of Successful DP Applicants prepared by the system by clicking [Preview].

R-SPA003 Gov't Secondary school (Type 1)
官立中學 類別一 Page 1 of 1
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List of Successful DP Applicants (R-SPA003)
自行分配學位正取學生名單 (R-SPA003)

Allocation Cycle : 2012
派位年度: 2012

Rank Order 成績次第	STRN 學生編號	English Name 英文姓名	Chinese Name 中文姓名	Sex 性別	Primary School Attending 就讀小學	Successful 成功申請	Remarks 備註
2	B2365893	CA 2003 TWO		M	LI CHENG UK GOVT PRI SCH	Yes	
1	S1000193	STUDENT NAME DESCRIPTION-S0000193		F	LI SING (TEST) PRI SCHOOL	Yes	
14	S0000215	STUDENT NAME DESCRIPTION-S0000215		F	LI SING (TEST) PRI SCHOOL	Yes	
13	S0006337	STUDENT NAME DESCRIPTION-S0006337		M	ST. PAUL'S CONVENT SCH PRI SECT (UAT1)	Yes	
11	S0006396	STUDENT NAME DESCRIPTION-S0006396		F	ST. PAUL'S CONVENT SCH PRI SECT (UAT1)	Yes	
8	S0040535	STUDENT NAME DESCRIPTION-S0040535		F	LUI KEE REDX (TEST) SPECIAL SCHOOL	Yes	
7	S0058442	STUDENT NAME DESCRIPTION-S0058442		M	EI MEI SCH	Yes	NON-SOA STUDENT
4	S0070221	STUDENT NAME,DESCRIPTION-S0070221		F	LI SING (TEST) PRI SCHOOL	Yes	
6	S004042A	STUDENT NAME-DESCRIPTION-S004042A		F	LUI KEE REDX (TEST) SPECIAL SCHOOL	Yes	
5	S0070019	STUDENT NAME DESCRIPTION-S0070019		F	FUNG KAI PRI SCH	Yes	

- End of Report -
- 完 -

7. If there is amendment, click [Un-prepare]. Then, repeat Steps 5-6.
8. Click [Confirm] after checking.
9. Finally, click [CDS]>[Outgoing Message], select & encrypt the message **List of Successful & Reserve DP Applicants** and send it to SPA Section of EDB.

The screenshot shows the CDS system interface. On the left is a navigation menu with options like Registration, Outgoing Msg, Incoming Msg, etc. The main area displays a table of messages. The first row is highlighted with a red border.

	Message Status	Description	Creation Time	Ack Time	Subject (Code)	Type (Code)	Party	Priority
<input type="checkbox"/>	Ready	List of Successful & Reserve DP Applicants	08/02/2012 04:36 PM		SSPA (SOA)	Data (DAT)	EDB	Normal
<input type="checkbox"/>	Received	ST6008F1.DAT - Form I	08/02/2012 02:23 PM	08/02/2012 02:13 PM	STIM (STIM)	Data (DAT)	EDB	Normal
<input type="checkbox"/>	Received	NEMP - NEMP Detail	27/01/2012 10:01 AM	27/01/2012 09:52 AM	NE Mainland Program (NEMP)	Data (DAT)	EDB	Normal

10. For details of using SPA and CDS functions, please refer to the respective user manuals.

SIM Section
 Education Bureau
 Updated: 29-2-2012