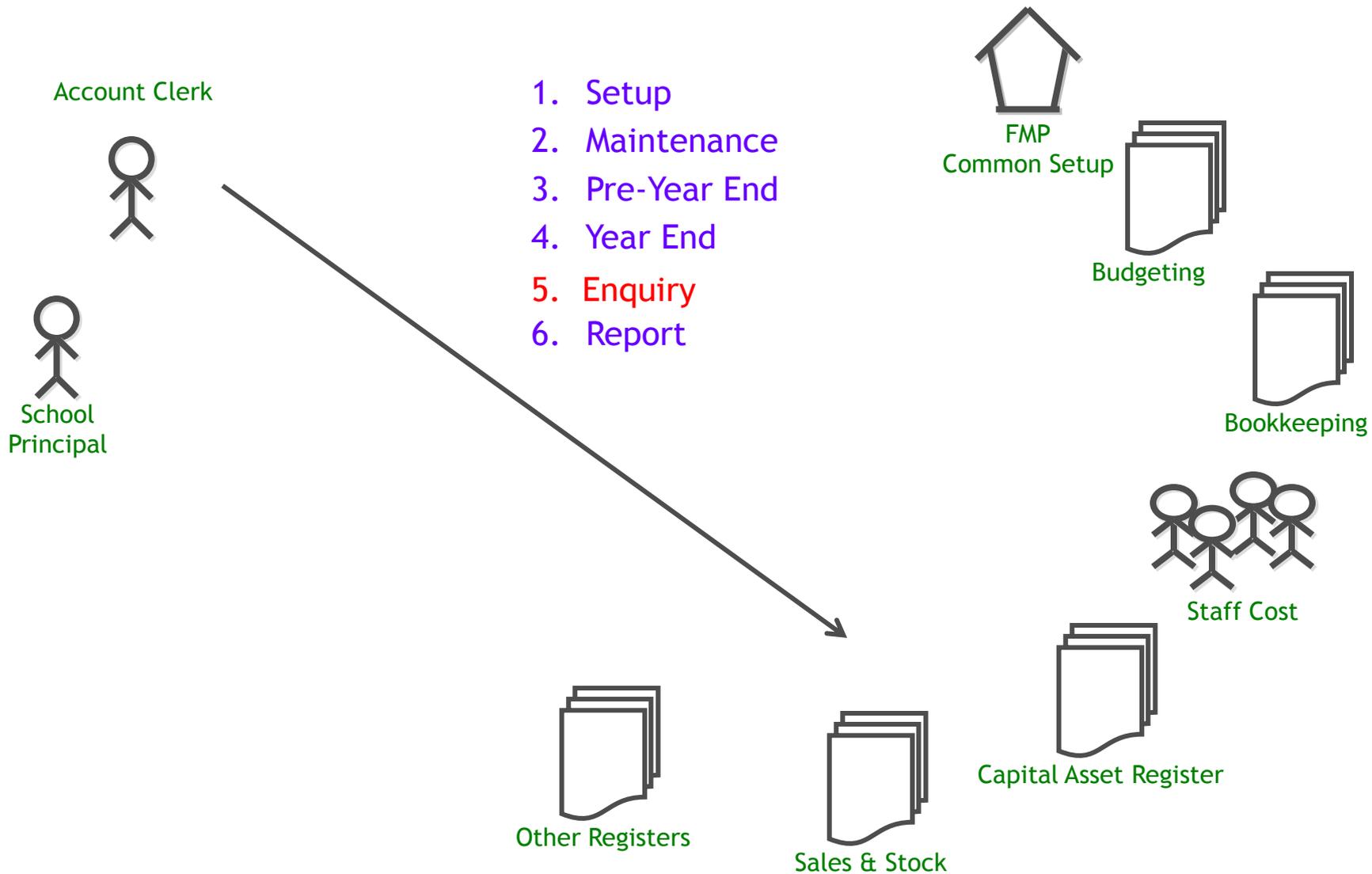


# FMP - Sales & Stock



# Sales & Stock - Enquiry

- Enquire purchase history of the stock.
- Enquire sales history of the stock.
- Enquire write-off history of the stock.

# Enquire Stock

[S-FSS09-01] [FMP](#) > [Sales & Stock](#) > [Enquiry](#)

Category Code	<input type="text" value="ALL"/>
Stock Code	<input type="text" value="ALL"/>
Analysis Code	<input type="text" value="ALL"/>
English Description	<input type="text"/>
Chinese Description	<input type="text"/>

 Search  Reset

- ▼ FMP
  - ▶ Common Setup
  - ▶ Budgeting
  - ▶ Bookkeeping
  - ▶ Staff Cost
  - ▶ CAR
  - ▼ Sales & Stock
    - Setup
    - Maintenance
    - Pre-Year End
    - Year End
    - Enquiry

Step 1. Click [Sales & Stock] → [Enquiry] from the left menu.

Step 2. Enter the search criteria

Step 3. Click [Search] button

# Enquire Stock

Current School Year: 2002

30 May 2003 16:52

[S-FSS09-02] [FMP](#) > [Sales & Stock](#) > [Enquiry](#)

Category Code	<input type="text" value="ALL"/>
Stock Code	<input type="text" value="ALL"/>
Analysis Code	<input type="text" value="ALL"/>
English Description	<input type="text"/>
Chinese Description	<input type="text"/>



Stock Code▲	English Description	Chinese Description	Category Code	Analysis Code	Quantity				On Hand Amount \$
					Purchase	Sales	Write-Off	On Hand	
<a href="#">BADGE1</a>	Woven Badge	梭織校章	BADGE	JUNIOR	5000.00	4000.00	20.00	980.00	1960.00
<a href="#">EB00001</a>	Maths Ex Book	格子簿	EXBK	JUNIOR	802.00	621.00	1.00	180.00	199.85
<a href="#">EB00002</a>	Single Line Book	單行簿	EXBK	MATRI	702.00	541.00	1.00	160.00	199.85
<a href="#">SSS01</a>	SSS01	SSS01	SS01	AS01	1800.00	1300.00	0.00	500.00	500.00
<a href="#">TT11</a>	TT11	TT11	TT1	TEST1	100.00	0.00	0.00	100.00	200.00

User can check the purchase, sales, write-off and on-hand quantity of the stock items.

# Enquire Stock

Current School Year: 2002

30 May 2003 16:52

[\[S-FSS09-02\]](#) [FMP](#) > [Sales & Stock](#) > [Enquiry](#)

Category Code	<input type="text" value="ALL"/>
Stock Code	<input type="text" value="ALL"/>
Analysis Code	<input type="text" value="ALL"/>
English Description	<input type="text"/>
Chinese Description	<input type="text"/>



Stock Code ▲	English Description	Chinese Description	Category Code	Analysis Code	Quantity				On Hand Amount \$
					Purchase	Sales	Write-Off	On Hand	
<a href="#">BADGE1</a>	Woven Badge	梭織校章	BADGE	JUNIOR	5000.00	4000.00	20.00	980.00	1960.00
<a href="#">EB00001</a>	Maths Ex Book	格仔簿	EXBK	JUNIOR	802.00	621.00	1.00	180.00	199.85
<a href="#">EB00002</a>	Single Line Book	單行簿	EXBK	MATRI	702.00	541.00	1.00	160.00	199.85
<a href="#">SSS01</a>	SSS01	SSS01	SS01	AS01	1800.00	1300.00	0.00	500.00	500.00
<a href="#">TT11</a>	TT11	TT11	TT1	TEST1	100.00	0.00	0.00	100.00	200.00

- ▼ Sales & Stock
  - Setup
  - Maintenance
  - Pre-Year End
  - Year End
  - **Enquiry**
  - Report

Step 4. Click [[Stock Code](#)] hyperlink

# Enquire Purchase History of Stock

[S-FSS09-03] [FMP](#) > [Sales & Stock](#) > [Enquiry](#)

## Stock Enquiry Result

Purchase History		Sales History	Write-Off History
Stock Code	BADGE1	Category Code	BADGE
Description	Woven Badge	Analysis Code	JUNIOR
Total Quantity	5000.00		

Voucher No.	Voucher Date (DD/MM/YYYY)	Location	Quantity	Unit Cost \$	Amount \$
SP0901-007	30/09/2001	N/A	2500.00	2.00	5000.00
SP0901-007	30/09/2001	N/A	2500.00	2.00	5000.00

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▼ Sales & Stock

- Setup
- Maintenance
- Pre-Year End
- Year End
- **Enquiry**
- Report

Information of the Purchase History

By default, it will display the page of [Purchase History]

# Enquire Sales History of Stock

[S-FSS09-04] [FMP](#) > [Sales & Stock](#) > [Enquiry](#)

## Stock Enquiry Result

Purchase History		Sales History		Write-Off History	
Stock Code	BADGE1	Category Code	BADGE		
Description	Woven Badge	Analysis Code	JUNIOR		
Total Quantity	4000.00				

Voucher No.	Voucher Date (DD/MM/YYYY)	Location	Quantity	Unit Selling Price \$	Amount \$
SS0901-07	30/09/2001	N/A	2000.00	2.50	5000.00
SS0901-07	30/09/2001	N/A	2000.00	2.50	5000.00

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▼ Sales & Stock

- Setup
- Maintenance
- Pre-Year End
- Year End
- **Enquiry**
- Report

Information of Sales History

Step 5. Click [Sales History] hyperlink

# Enquire Write-Off History of Stock

[S-FSS09-05] [FMP](#) > [Sales & Stock](#) > [Enquiry](#)

## Stock Enquiry Result

Purchase History		Sales History		Write-Off History
Stock Code	BADGE1	Category Code	BADGE JUNIOR	
Description	Woven Badge	Analysis Code		
Total Quantity	20.00			

Write-off Date(DD/MM/YYYY)	Write-off Quantity	Write-off Reason
12/12/2001	20.00	Broken

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### ▼ Sales & Stock

- Setup
- Maintenance
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- Year End
- **Enquiry**
- Report

Information of  
Write-Off History

Step 6. Click [Write-Off History] hyperlink

Press  
ESCAPE  
to return