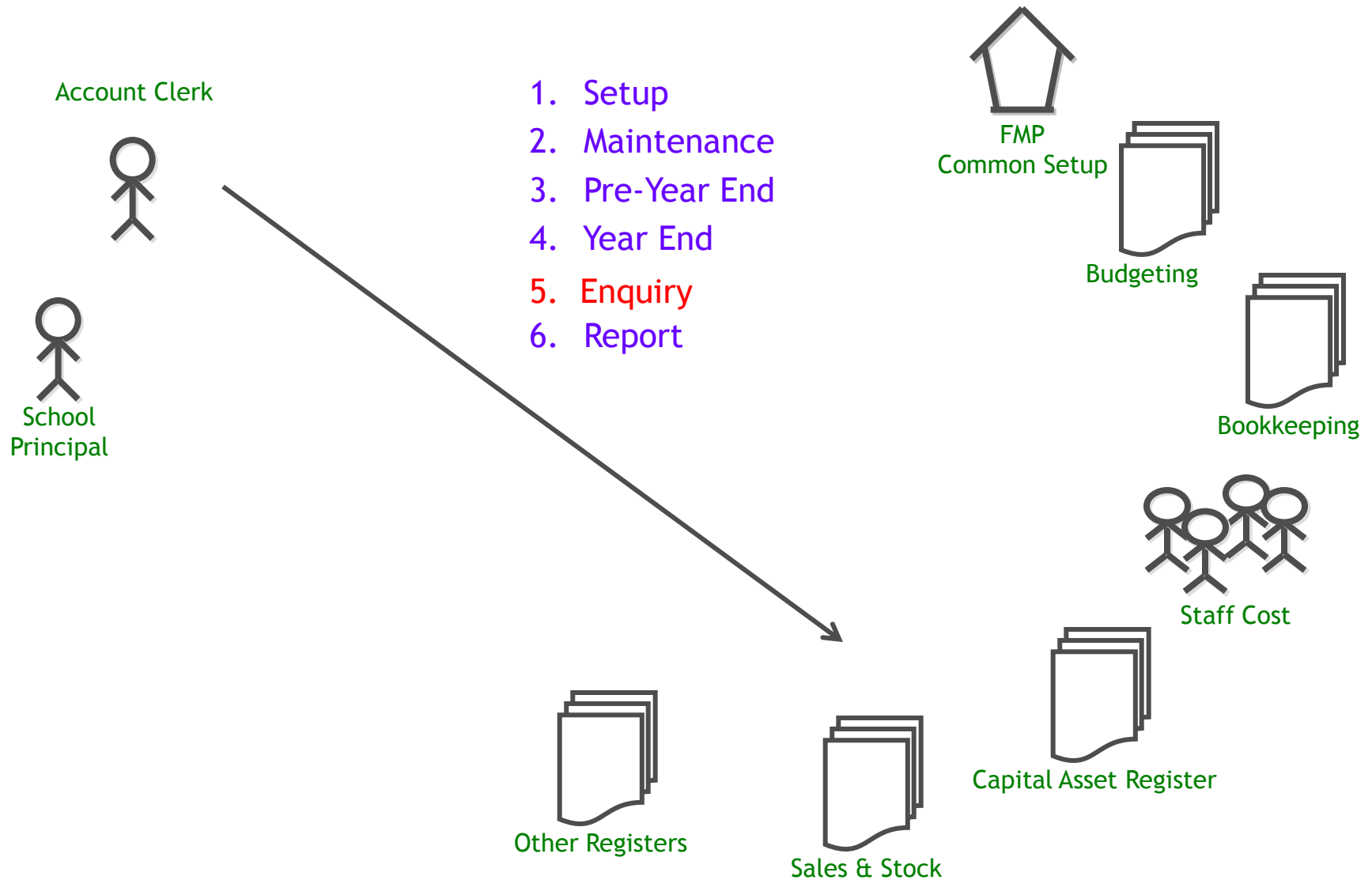


FMP - Sales & Stock



Sales & Stock - Enquiry

- Enquire purchase history of the stock.
- Enquire sales history of the stock.
- Enquire write-off history of the stock.

Enquire Stock

Current School Year: 2002

30 May 2003 16:42

[S-FSS09-01] FMP > Sales & Stock > Enquiry

Category Code	<input type="text" value="ALL"/>
Stock Code	<input type="text" value="ALL"/>
Analysis Code	<input type="text" value="ALL"/>
English Description	<input type="text"/>
Chinese Description	<input type="text"/>

 Search  Reset

- ▼ FMP
 - ▶ Common Setup
 - ▶ Budgeting
 - ▶ Bookkeeping
 - ▶ Staff Cost
 - ▶ CAR
 - ▼ Sales & Stock
 - Setup
 - Maintenance
 - Pre-Year End
 - Year End
 - Enquiry

Step 1. Click [Sales & Stock] → [Enquiry] from the left menu.

Step 2. Enter the search criteria

Step 3. Click [Search] button

Enquire Stock

Current School Year: 2002

30 May 2003 16:52

[S-FSS09-02] [FMP](#) > [Sales & Stock](#) > [Enquiry](#)

Category Code

ALL

Stock Code

ALL

Analysis Code

ALL

English Description

Chinese Description

 Search Reset

Stock Code▲	English Description	Chinese Description	Category Code	Analysis Code	Quantity				On Hand Amount \$
					Purchase	Sales	Write-Off	On Hand	
BADGE1	Woven Badge	梭織校章	BADGE	JUNIOR	5000.00	4000.00	20.00	980.00	1960.00
EB00001	Maths Ex Book	格仔簿	EXBK	JUNIOR	802.00	621.00	1.00	180.00	199.85
EB00002	Single Line Book	單行簿	EXBK	MATRI	702.00	541.00	1.00	160.00	199.85
SSS01	SSS01	SSS01	SS01	AS01	1800.00	1300.00	0.00	500.00	500.00
TT11	TT11	TT11	TT1	TEST1	100.00	0.00	0.00	100.00	200.00

User can check the purchase, sales, write-off and on-hand quantity of the stock items.

Enquire Stock

Current School Year: 2002

30 May 2003 16:52

[S-FSS09-02] [FMP](#) > Sales & Stock > Enquiry

Category Code

ALL

Stock Code

ALL

Analysis Code

ALL

English Description

Chinese Description



Search



Reset

Stock Code▲	English Description	Chinese Description	Category Code	Analysis Code	Quantity				On Hand Amount \$
					Purchase	Sales	Write-Off	On Hand	
BADGE1	Woven Badge	梭織校章	BADGE	JUNIOR	5000.00	4000.00	20.00	980.00	1960.00
EB00001	Maths Ex Book	格仔簿	EXBK	JUNIOR	802.00	621.00	1.00	180.00	199.85
EB00002	Single Line Book	單行簿	EXBK	MATRI	702.00	541.00	1.00	160.00	199.85
SSS01	SSS01	SSS01	SS01	AS01	1800.00	1300.00	0.00	500.00	500.00
TT11	TT11	TT11	TT1	TEST1	100.00	0.00	0.00	100.00	200.00

Step 4. Click [Stock Code] hyperlink

Enquire Purchase History of Stock

[S-FSS09-03] [FMP](#) > [Sales & Stock](#) > [Enquiry](#)

Stock Enquiry Result

Purchase History		Sales History	Write-Off History
Stock Code	BADGE1	Category Code	BADGE
Description	Woven Badge	Analysis Code	JUNIOR
Total Quantity	5000.00		

Voucher No.	Voucher Date (DD/MM/YYYY)	Location	Quantity	Unit Cost \$	Amount \$
SP0901-007	30/09/2001	N/A	2500.00	2.00	5000.00
SP0901-007	30/09/2001	N/A	2500.00	2.00	5000.00

[Back](#)

Information of the
Purchase History

By default, it will display the page of
[Purchase History]

▼ Sales & Stock

- Setup
- Maintenance
- Pre-Year End
- Year End
- Enquiry
- Report

Enquire Sales History of Stock

User: fanny1 Last Login: 30/05/2003 10:58 [Logout](#) | [Help](#) | [中文版本](#)

Current School Year: 2002

30 May 2003 16:42

[S-FSS09-04] [FMP](#) > [Sales & Stock](#) > [Enquiry](#)

Stock Enquiry Result

Purchase History		Sales History	Write-Off History
Stock Code	BADGE1	Category Code	BADGE
Description	Woven Badge	Analysis Code	JUNIOR
Total Quantity	4000.00		

Voucher No.	voucher Date (DD/MM/YYYY)	Location	Quantity	Unit Selling Price \$	Amount \$
SS0901-07	30/09/2001	N/A	2000.00	2.50	5000.00
SS0901-07	30/09/2001	N/A	2000.00	2.50	5000.00

 Back

Information of
Sales History

Step 5. Click [Sales History] hyperlink

▼ Sales & Stock

- Setup
- Maintenance
- Pre-Year End
- Year End
- **Enquiry**
- Report

Enquire Write-Off History of Stock

User: fanny1 Last Login: 30/05/2003 10:58 [Logout](#) | [Help](#) | [中文版本](#)

Current School Year: 2002

30 May 2003 16:52

[S-FSS09-05] [FMP](#) > [Sales & Stock](#) > [Enquiry](#)

Stock Enquiry Result

Purchase History		Sales History	Write-Off History
Stock Code	BADGE1	Category Code	BADGE
Description	Woven Badge	Analysis Code	JUNIOR
Total Quantity	20.00		
Write-off Date(DD/MM/YYYY)	Write-off Quantity	Write-off Reason	
12/12/2001	20.00	Broken	

[Back](#)

Information of
Write-Off History

Step 6. Click [Write-Off History] hyperlink

Press
ESCAPE
to return

▼ Sales & Stock

- Setup
- Maintenance
- Pre-Year End
- Year End
- **Enquiry**
- Report