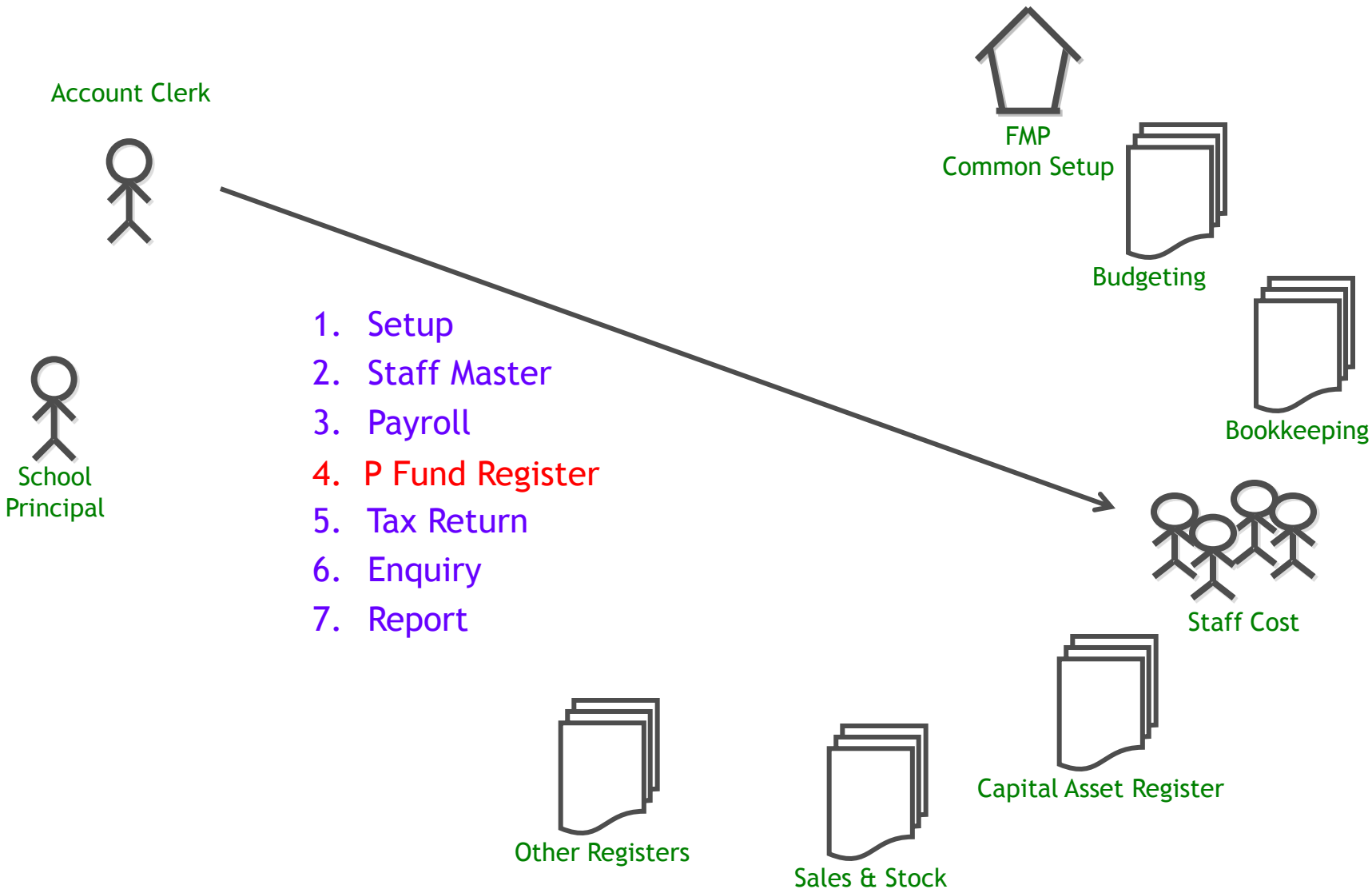
FMP - Staff Cost



Staff Cost - Provident Fund Register

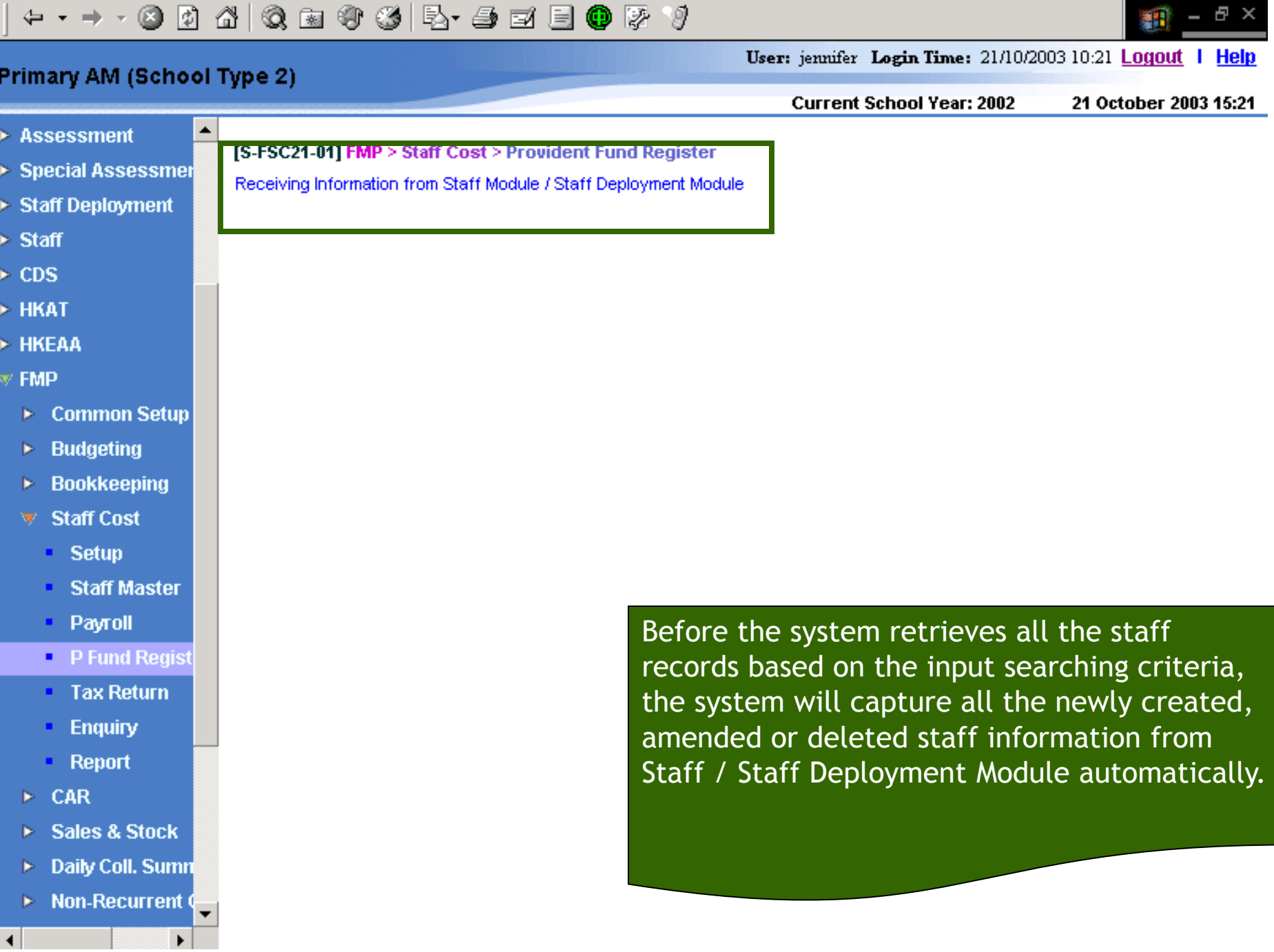
- View all the registered provident fund transactions
- Make adjustment on the registered provident contribution
- Register dividend / interest received from the participated provident fund scheme
- Register other miscellaneous amount received / charged
- Associate with **Payroll** function:

Provident Fund Contribution → Provident Fund Transaction

Payroll — *Post Provident Fund Voucher* — Provident Fund Register

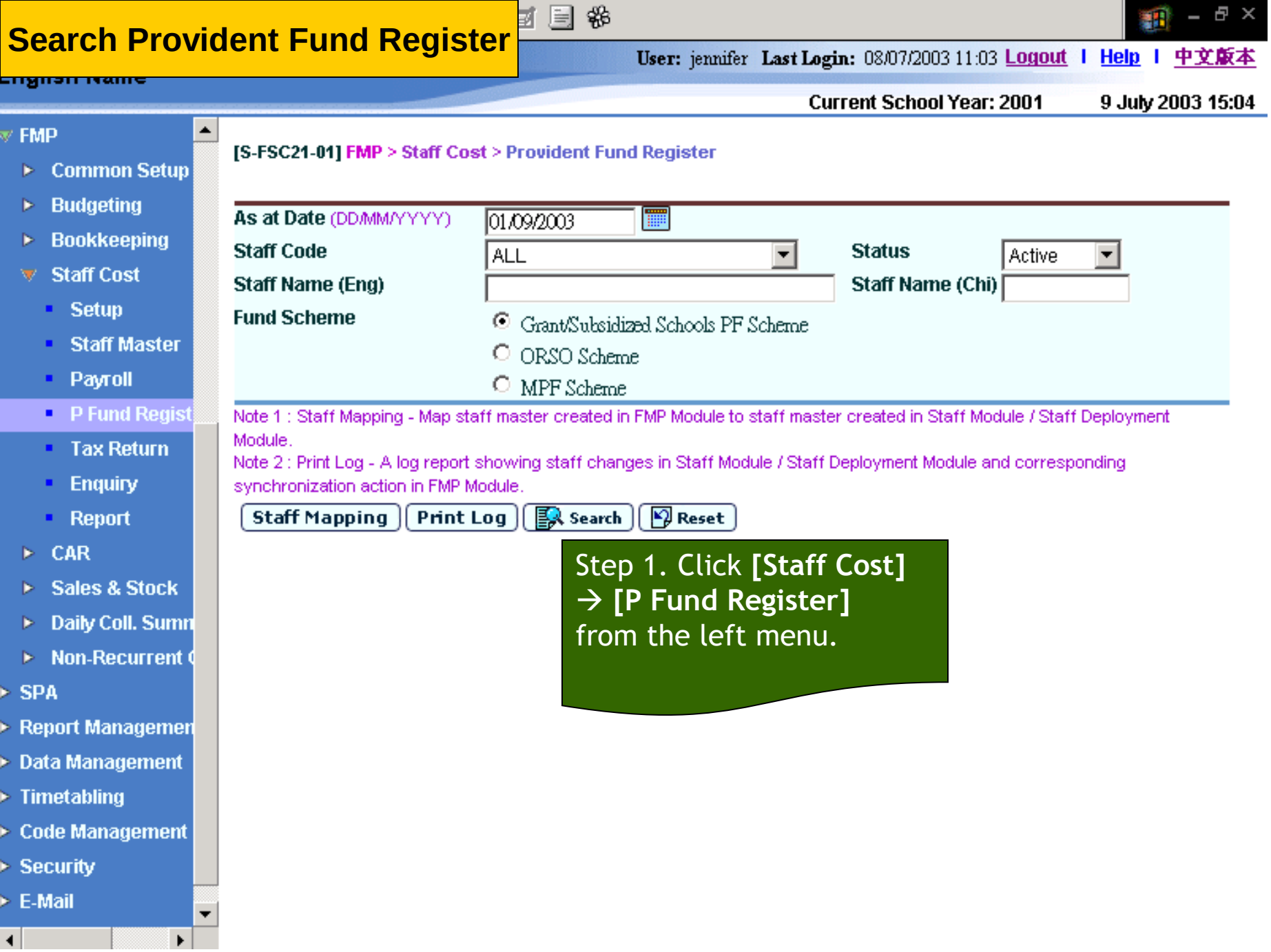
Staff Cost - Provident Fund Register

Scheme	Staff Type	Transaction Types
Grant / Subsidized Schools Provident Fund Scheme	Teaching Staff	• Provident Fund Contribution • Dividend Received
ORSO Scheme	Non-Teaching Staff	• Provident Fund Contribution • Dividend / Interest Received • Miscellaneous Amount
Mandatory Provident Fund Scheme	Non-Teaching Staff	• Provident Fund Contribution • Miscellaneous Amount



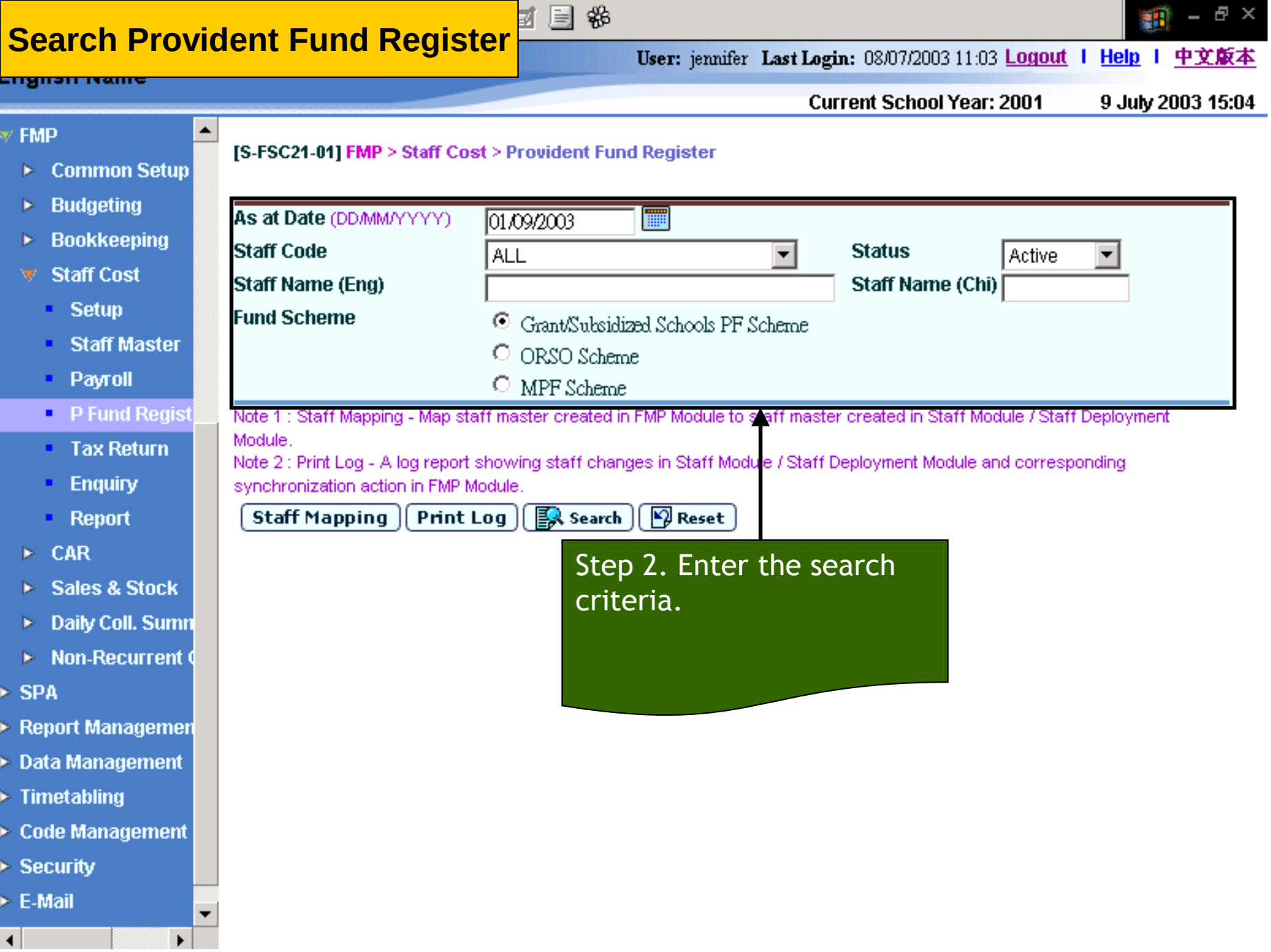
Before the system retrieves all the staff records based on the input searching criteria, the system will capture all the newly created, amended or deleted staff information from Staff / Staff Deployment Module automatically.

Search Provident Fund Register



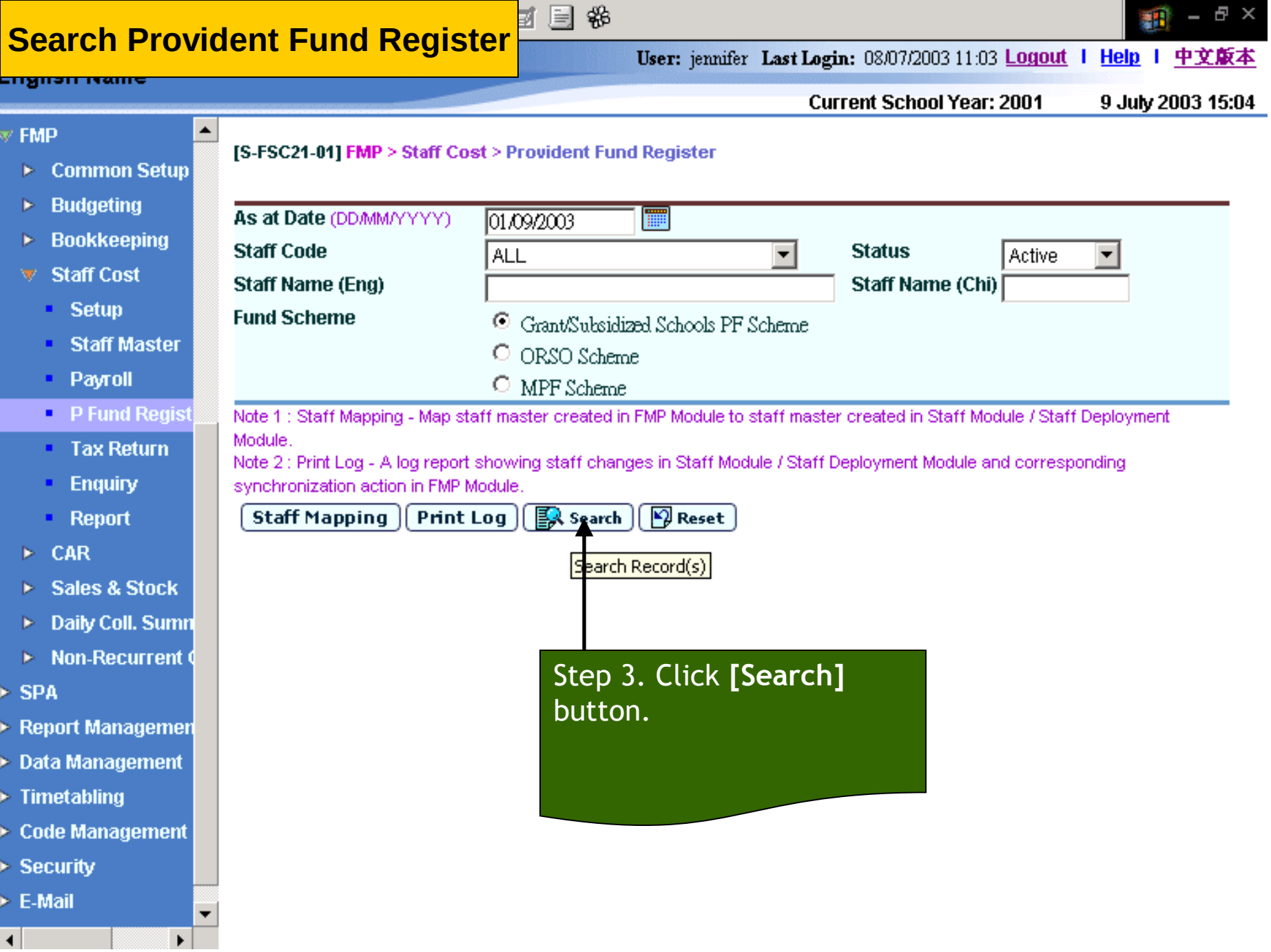
Step 1. Click **[Staff Cost]** → **[P Fund Register]** from the left menu.

Search Provident Fund Register



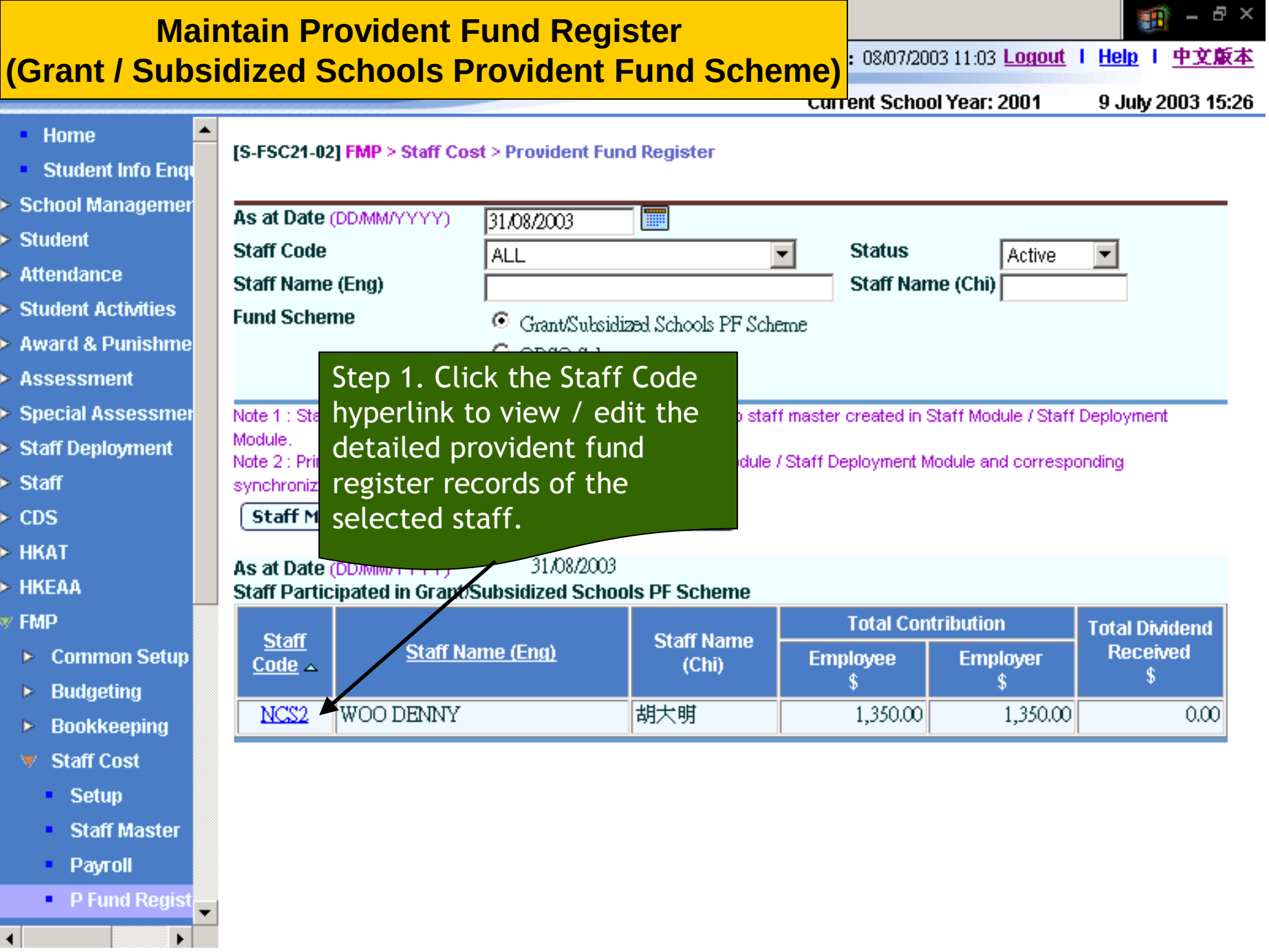
Step 2. Enter the search criteria.

Search Provident Fund Register



Step 3. Click **[Search]** button.

Maintain Provident Fund Register (Grant / Subsidized Schools Provident Fund Scheme)



Step 1. Click the Staff Code hyperlink to view / edit the detailed provident fund register records of the selected staff.

Maintain Provident Fund Register
(Grant / Subsidized Schools Provident Fund Scheme)

Address http://localhost:8080/jsp/index.jsp

English Name

User: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 16:06

- Home
- Student Info Enqu
- School Managemen
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmen
- Staff Deployment
- Staff
- CDS
- HKAT
- HKEAA
- FMP

[S-FSC21-05] FMP > Staff Cost > Provident Fund Register

NCS2 WOO DENNY （胡大明）

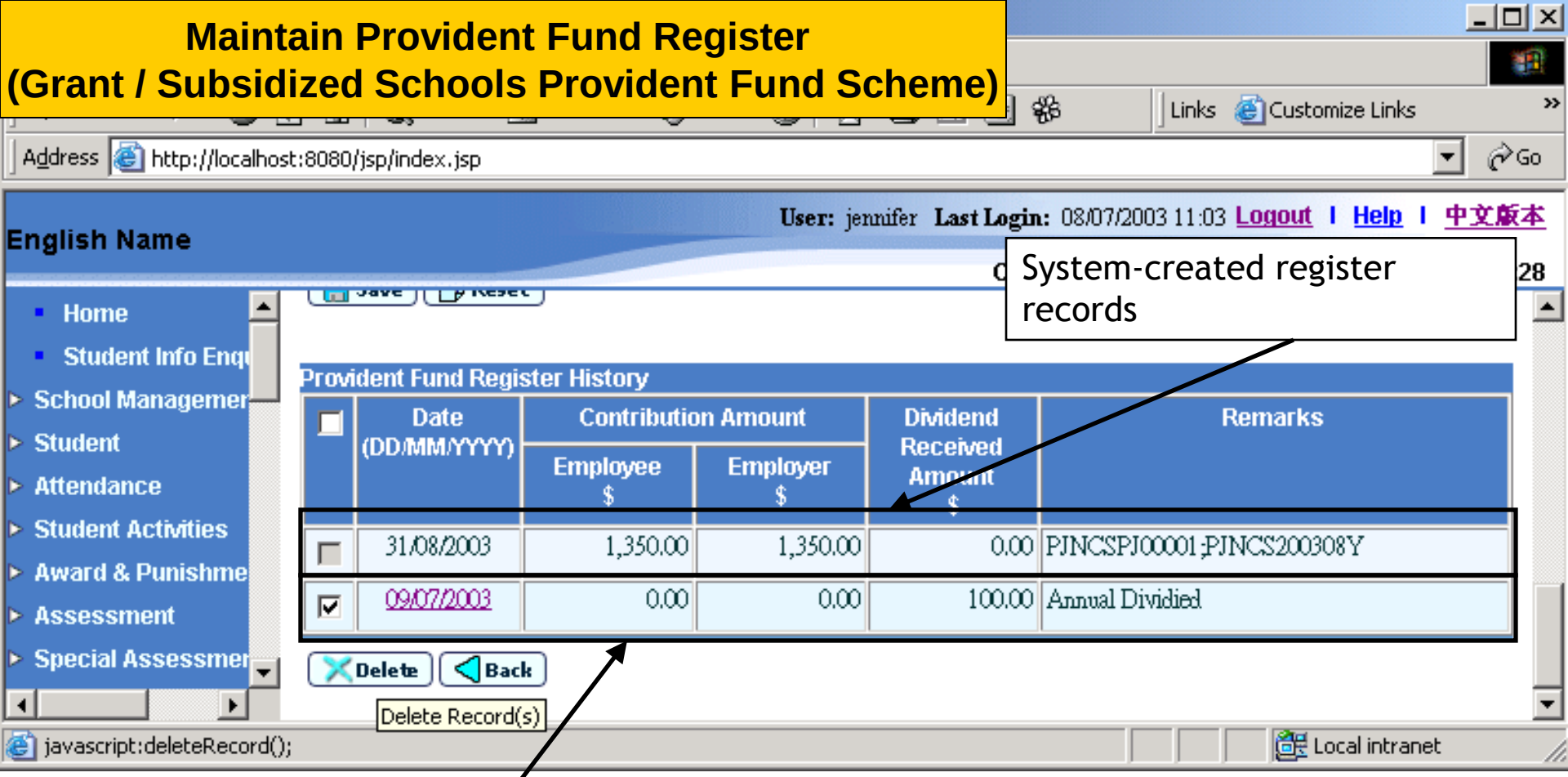
As at Date (DD/MM/YYYY) 31/08/2003

Fund Scheme Grant/Subsidized Schools PF Scheme

Balance B/F - Contribution from Previous Employment	Employee	$	0.00
	Employer	$	0.00
Balance B/F - Dividend Received from Previous Employment		$	0.00
Total Contribution	Employee	$	1,350.00
	Employer	$	1,350.00
Total Dividend Received		$	0.00
Balance C/F - Contribution	Employee	$	1,350.00
	Employer	$	1,350.00
Balance C/F - Dividend Received		$	0.00

Local intranet

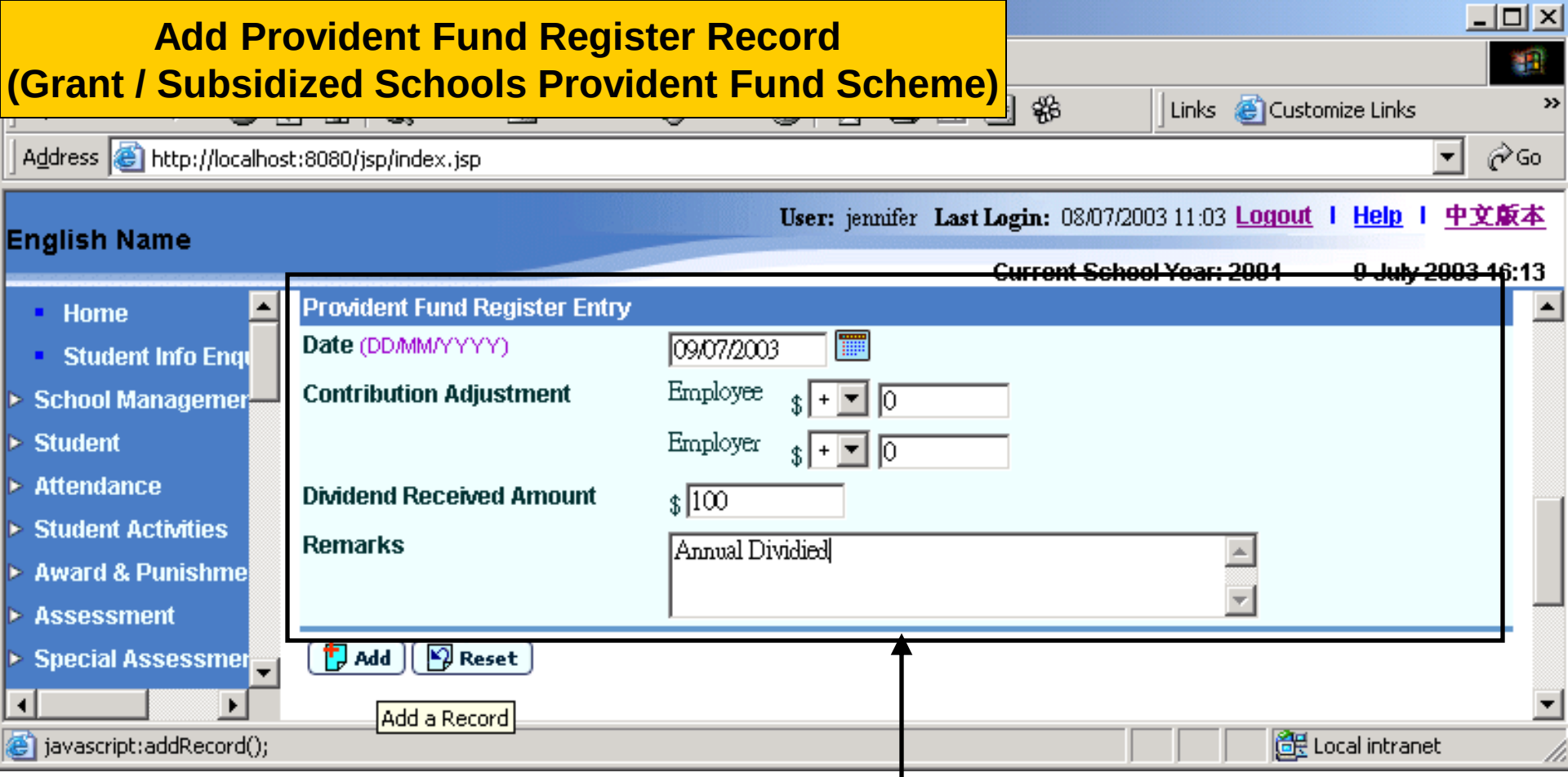
Maintain Provident Fund Register
(Grant / Subsidized Schools Provident Fund Scheme)



System-created register records

Manually added adjustment register record

Add Provident Fund Register Record (Grant / Subsidized Schools Provident Fund Scheme)



Step 2. To add provident fund register record, fill in the provident fund register detailed information in the middle of the page.

Add Provident Fund Register Record (Grant / Subsidized Schools Provident Fund Scheme)

Address http://localhost:8080/jsp/index.jsp

English Name

User: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 16:13

- Home
- Student Info Enqu
- School Managemer
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmer

Provident Fund Register Entry

Date (DD/MM/YYYY) 09/07/2003

Contribution Adjustment Employee $ + 0

Employer $ + 0

Dividend Received Amount $ 100

Remarks Annual Dividied

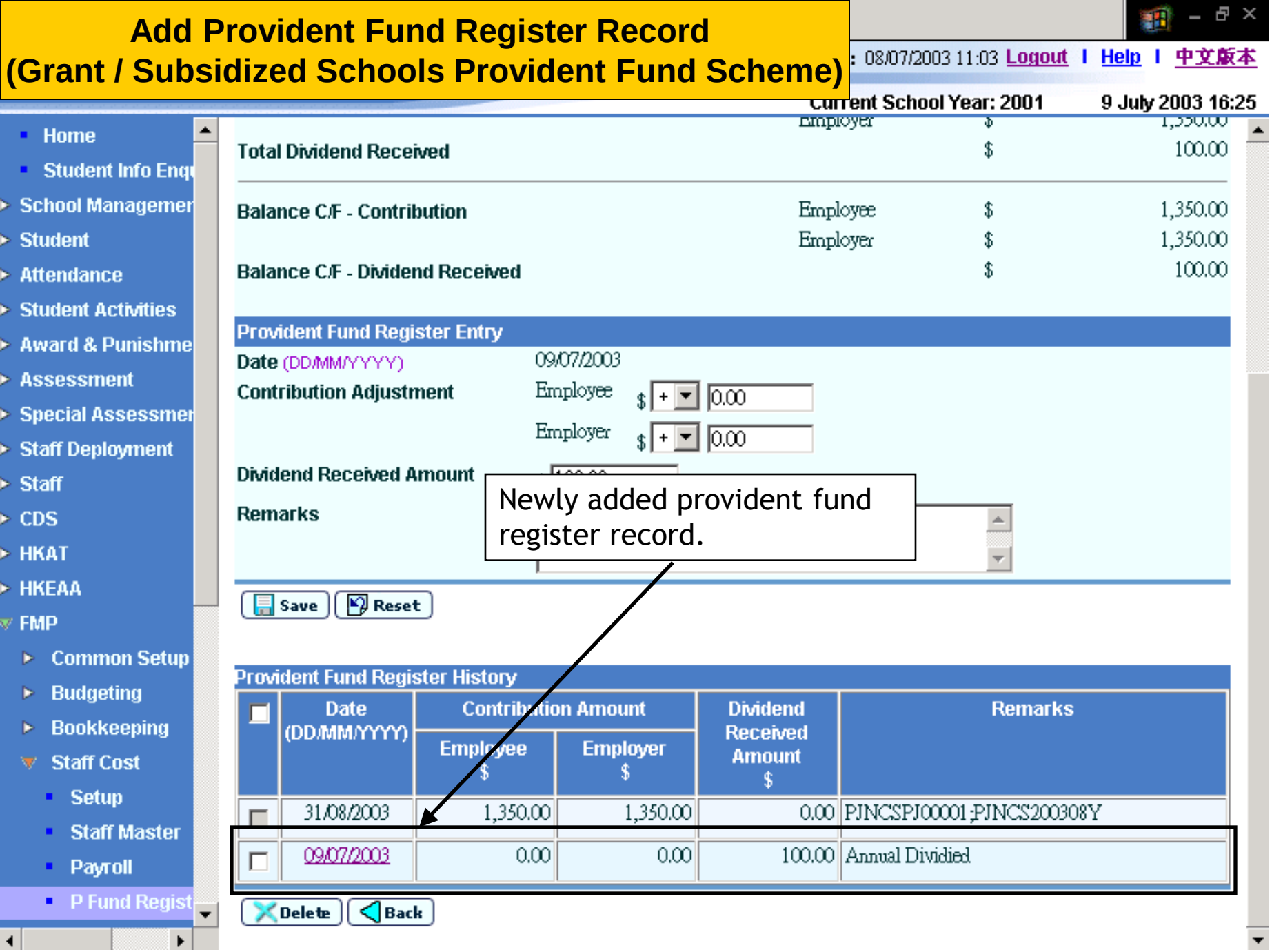
Add Reset

Add a Record

javascript:addRecord();

Step 3. Click **[Add]** button to add a new provident fund register record.

Add Provident Fund Register Record (Grant / Subsidized Schools Provident Fund Scheme)



Update Provident Fund Register Record (Grant / Subsidized Schools Provident Fund Scheme)

The provident fund register detailed information will be shown in the middle of the page.

Home
Student Info Enq
School Managemer
Student
Attendance
Student Activities
Award & Punishme
Assessment
Special Assessmer
Staff Deployment
Staff
CDS
HKAT
HKEAA
FMP
Common Setup
Budgeting
Bookkeeping
Staff Cost
Setup
Staff Master
Payroll
P Fund Regist

Current Employer

Total Dividend Received			
Balance C/F - Contribution	Employee	$	1,350.00
	Employer	$	1,350.00
Balance C/F - Dividend Received		$	100.00

Provident Fund Register Entry

Date (DD/MM/YYYY) 09/07/2003

Contribution Adjustment Employee $ + 0.00

Employer $ + 0.00

Dividend Received Amount $ 100.00

Remarks Annual Dividied

Save Reset

Provident F Register History

	D (DD/M YYY)	Contributio Employee $		Remarks
	31/0 03	1,350.00		01;PJNCS200308Y
	09/07/2003	0.00	100.00	Annual Dividied

Schoools PF Scheme

Delete Back

Step 4. To update register record, click the hyperlink of the Register Date.

Update Provident Fund Register Record (Grant / Subsidized Schools Provident Fund Scheme)

Step 5. To update provident fund register record, fill in the provident fund register detailed information in the middle of the page.

- Home
- Student Info Enq
- School Managemer
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmer
- Staff Deployment
- Staff
- CDS
- HKAT
- HKEAA
- FMP
  - Common Setup
  - Budgeting
  - Bookkeeping
  - Staff Cost
    - Setup
    - Staff Master
    - Payroll
    - P Fund Regist

Total Dividend Received			
Balance C/F - Contribution	Employee		
	Employer		1,350.00
Balance C/F - Dividend Received		$	100.00

Provident Fund Register Entry

Date (DD/MM/YYYY)	09/07/2003		
Contribution Adjustment	Employee	$ +	0.00
	Employer	$ +	0.00
Dividend Received Amount	$ 100.00		
Remarks	Annual Dividied		

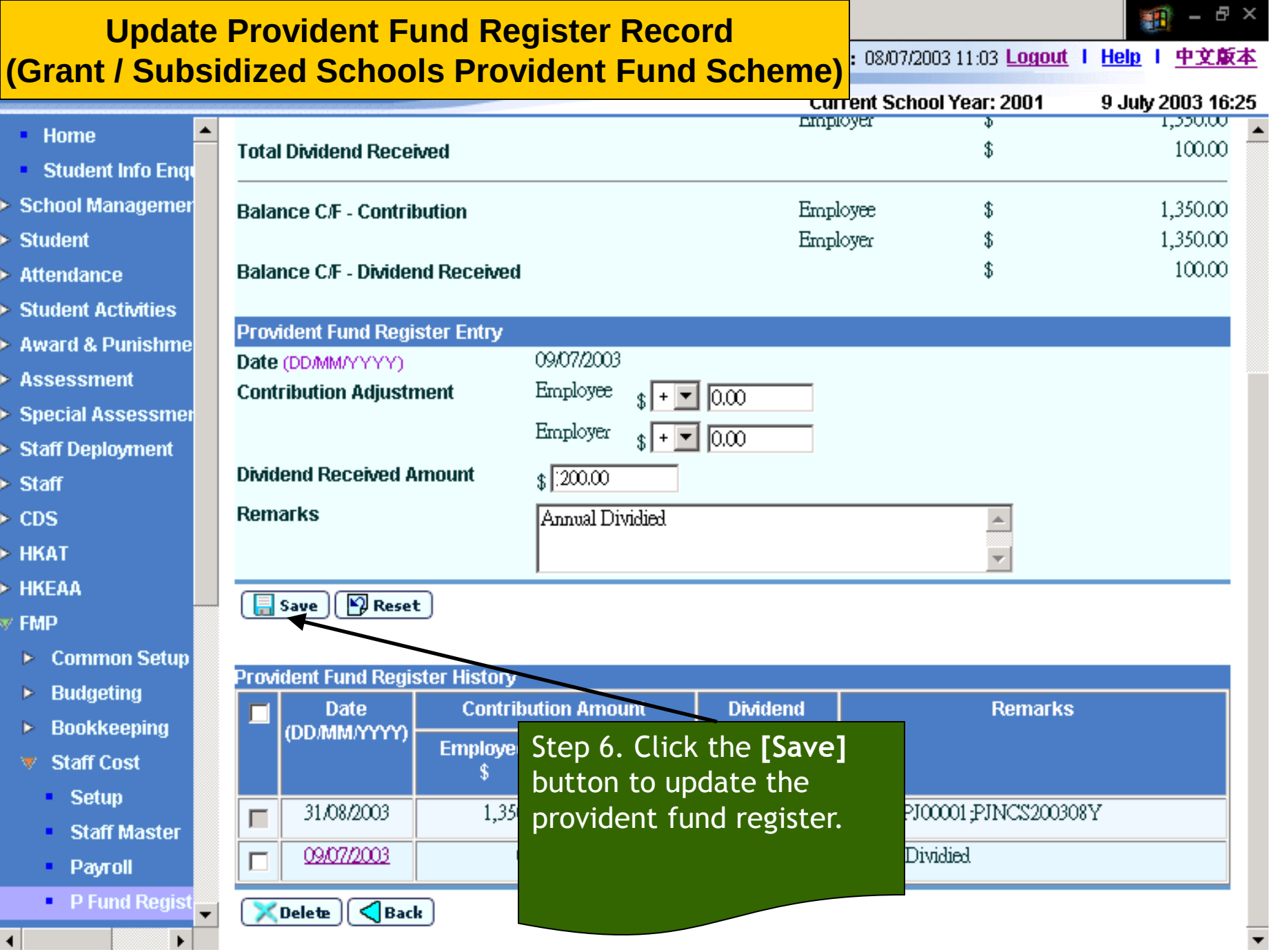
Save Reset

Provident Fund Register History

	Date (DD/MM/YYYY)	Contribution Amount		Dividend Received Amount $	Remarks
		Employee $	Employer $		
	31/08/2003	1,350.00	1,350.00	0.00	PJNCSPJ00001;PJNCS200308Y
	09/07/2003	0.00	0.00	100.00	Annual Dividied

Delete Back

Update Provident Fund Register Record (Grant / Subsidized Schools Provident Fund Scheme)



Step 6. Click the **[Save]** button to update the provident fund register.

Update Provident Fund Register Record (Grant / Subsidized Schools Provident Fund Scheme)

: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 16:25

- Home
- Student Info Enq
- School Managemer
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmer
- Staff Deployment
- Staff
- CDS
- HKAT
- HKEAA
- FMP
  - Common Setup
  - Budgeting
  - Bookkeeping
  - Staff Cost
    - Setup
    - Staff Master
    - Payroll
    - P Fund Regist

	Employer	$	1,350.00
Total Dividend Received		$	100.00
Balance C/F - Contribution	Employee	$	1,350.00
	Employer	$	1,350.00
Balance C/F - Dividend Received		$	100.00

Provident Fund Register Entry

Date (DD/MM/YYYY) 09/07/2003

Contribution Adjustment Employee $ + 0.00

Employer $ + 0.00

Dividend Received Amount

Remarks

Save Reset

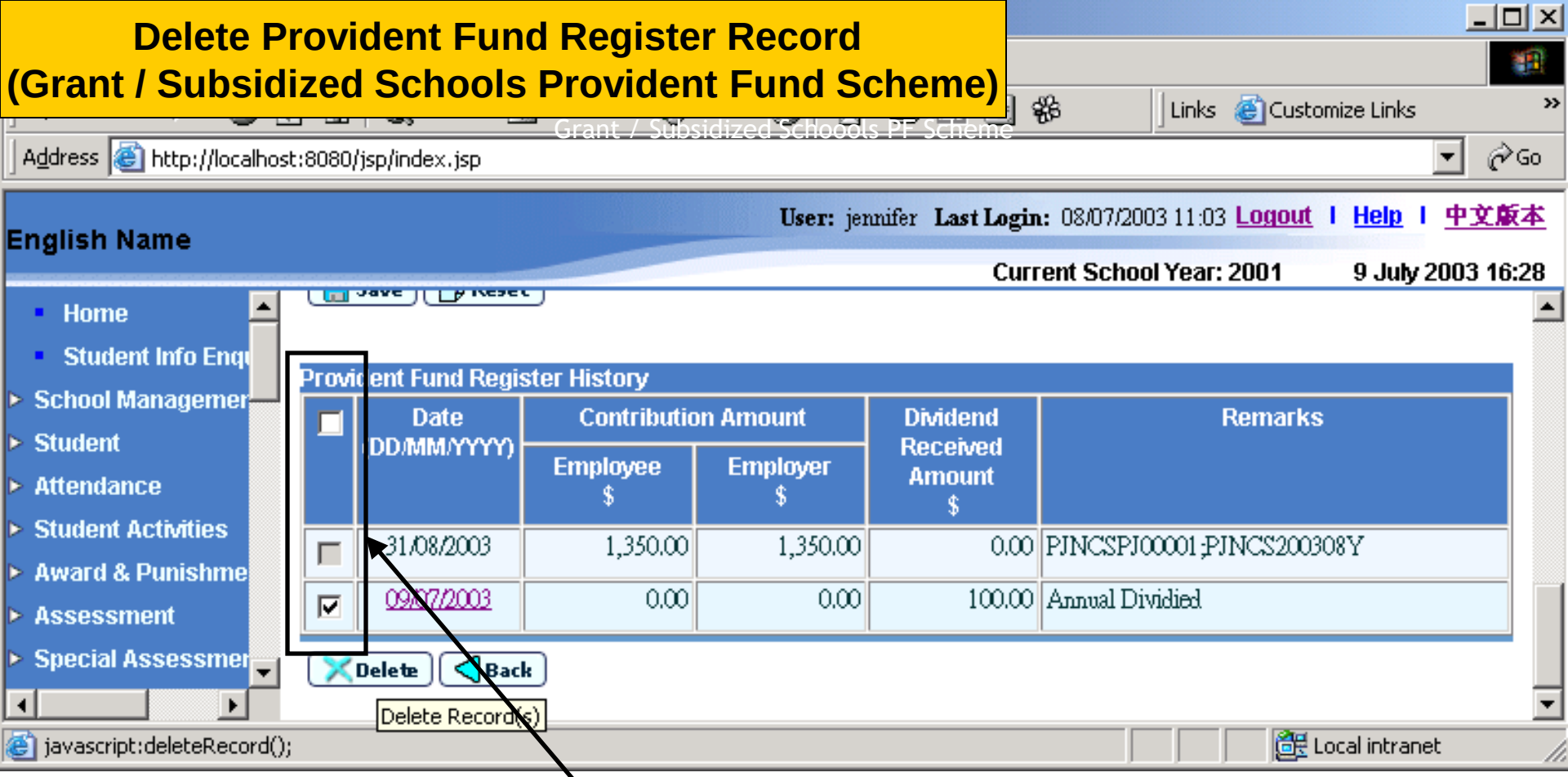
Updated provident fund register record.

Provident Fund Register History

	Date (DD/MM/YYYY)	Contribution Amount		Dividend Received Amount $	Remarks
		Employee $	Employer $		
	31/08/2003	1,350.00	1,350.00	0.00	PJNCSPJ00001;PJNCS200308Y
	09/07/2003	0.00	0.00	200.00	Annual Dividied

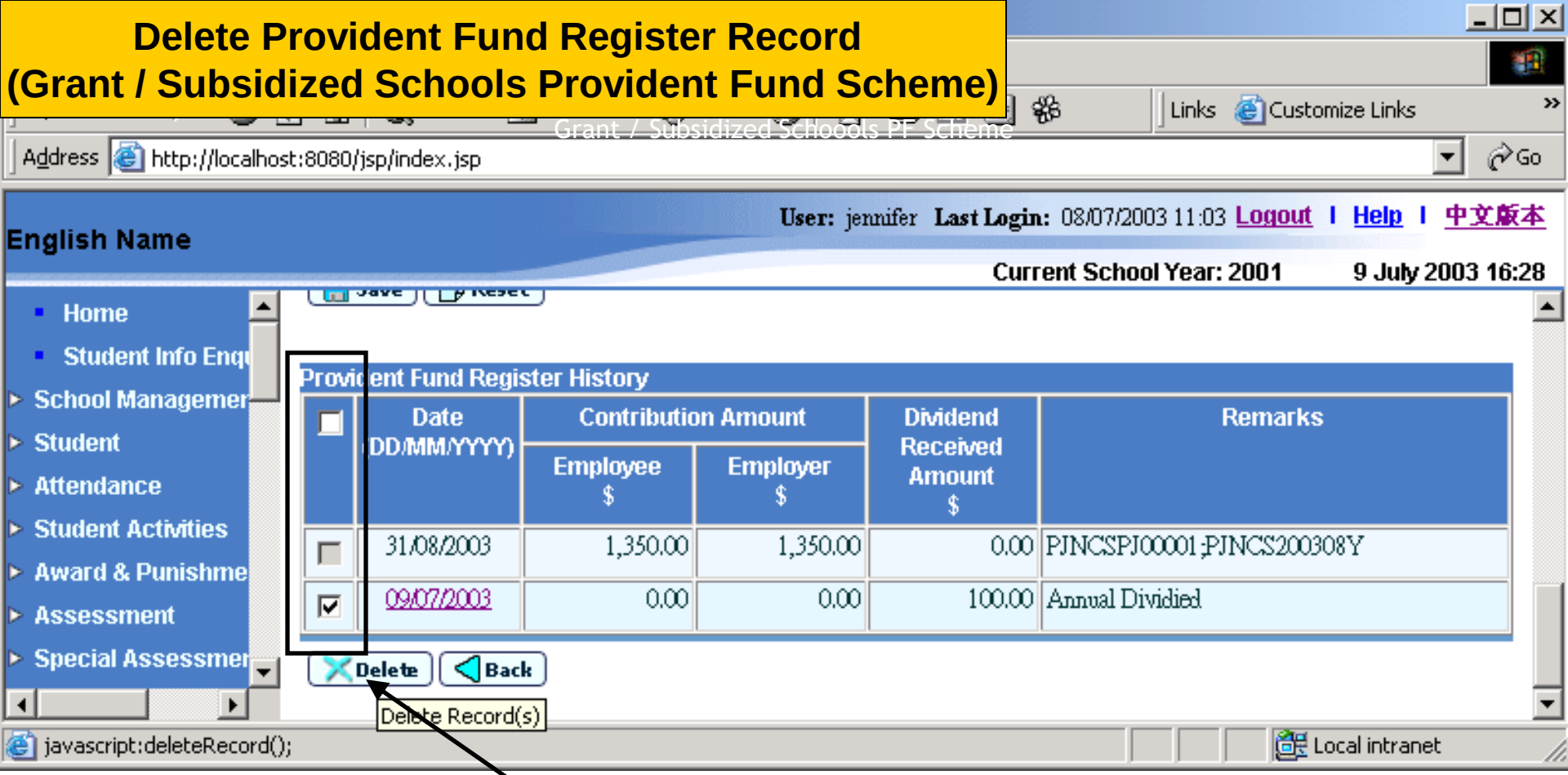
Delete Back

Delete Provident Fund Register Record (Grant / Subsidized Schools Provident Fund Scheme)



Step 7. Select provident fund register records to be deleted.

Delete Provident Fund Register Record (Grant / Subsidized Schools Provident Fund Scheme)



Step 8. Click **[Delete]** button.

Delete Provident Fund Register
(Grant / Subsidized Schools Provident Fund Scheme)

FMP
- Common Setup
- Budgeting

[S-FSC21-05] FMP > Staff Cost > Provident Fund Register

Record(s) deleted successfully.

WebSAMS System Version 0.9.0 (BUILD-07112002) - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Links Customize Links

Address http://locall Go

Selected provident fund register record is deleted.

English Name

User: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 16:11

- Home
- Student Info Enq
- School Managemer
- Student
- Attendance
- Student Activities

Provident Fund Register History

	Date (DD/MM/YYYY)	Contribution Amount		Dividend Received Amount $	Remarks
		Employee $	Employer $		
	31/08/2003	1,350.00	1,350.00	0.00	PJNCSPJ00001;PJNCS200308Y

Delete Back

Local intranet

Maintain Provident Fund Register (ORSO Scheme)

User: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 15:34

- Home
- Student Info Enq
- School Managemer
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmer
- Staff Deployment
- Staff
- CDS
- HKAT
- HKEAA
- FMP
  - Common Setup
  - Budgeting
  - Bookkeeping
  - Staff Cost
    - Setup
    - Staff Master
    - Payroll
    - P Fund Regist

[S-FSC21-03] FMP > Staff Cost > Provident Fund Register

As at Date (DD/MM/YYYY) 31/08/2003

Staff Code ALL Status Active

Staff Name (Eng) Staff Name (Chi)

Fund Scheme Grant/Subsidized Schools PF Scheme

Note 1 : Sta staff master created in Staff Module / Staff Deployment Module.

Note 2 : Pri dule / Staff Deployment Module and corresponding synchroniz

Staff M

Step 1. Click the Staff Code hyperlink to view / edit the detailed provident fund register records of the selected staff.

As at Date (DD/MM/YYYY) 31/08/2003

Staff Participated in ORSO Scheme

Staff Code	Staff Name (Eng)	Staff Name (Chi)	Total Contribution		Total Dividend/Interest Received		Total Miscellaneous Amount	
			Employee $	Employer $	Employee $	Employer $	Employee $	Employer $
NCS1	PAK CHUN PUN	白駿奔	875.00	875.00	0.00	0.00	0.00	0.00

Maintain Provident Fund Register (ORSO Scheme)

User: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 16:30

- Home
- Student Info Enq
- School Managemer
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmer
- Staff Deployment
- Staff
- CDS
- HKAT
- HKEAA
- FMP
  - Common Setup
  - Budgeting
  - Bookkeeping
  - Staff Cost
    - Setup
    - Staff Master
    - Payroll
    - P Fund Regist

[S-FSC21-06] FMP > Staff Cost > Provident Fund Register

NCS1 PAK CHUN PUN （白駿奔）
As at Date (DD/MM/YYYY) 31/08/2003
Fund Scheme ORSO Scheme

Balance B/F - Contribution from Previous Employment	Employee	$	0.00
	Employer	$	0.00
Balance B/F - Dividend / Interest Received from Previous Employment	Employee	$	0.00
	Employer	$	0.00
Balance B/F - Miscellaneous Amount from Previous Employment	Employee	$	0.00
	Employer	$	0.00
Total Contribution	Employee	$	875.00
	Employer	$	875.00
Total Dividend/Interest Received	Employee	$	0.00
	Employer	$	0.00
Total Miscellaneous Amount	Employee	$	0.00
	Employer	$	0.00
Balance C/F - Contribution	Employee	$	875.00
	Employer	$	875.00
Balance C/F - Dividend / Interest Received	Employee	$	0.00
	Employer	$	0.00
Balance C/F - Miscellaneous Amount	Employee	$	0.00
	Employer	$	0.00

Provident Fund Register Entry

Maintain Provident Fund Register (ORSO Scheme)

User: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 16:52

- Home
- Student Info Enq
- School Managemer
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmer
- Staff Deployment
- Staff
- CDS
- HKAT
- Budgeting
- Bookkeeping
- Staff Cost
  - Setup
  - Staff Master
  - Payroll
  - P Fund Regist

Employer $ 0.00

Provident Fund Register Entry

Date (DD/MM/YYYY)	09/07/2003		
Contribution Adjustment	Employee	$ +	0.00
	Employer	$ +	0.00
Dividend/Interest Received	Employee	$	100.00
	Employer	$	100.00
Miscellaneous Amount	Employee	$ +	0.00
	Employer	$ +	0.00
Remarks	Annual Interest		

System-created register records

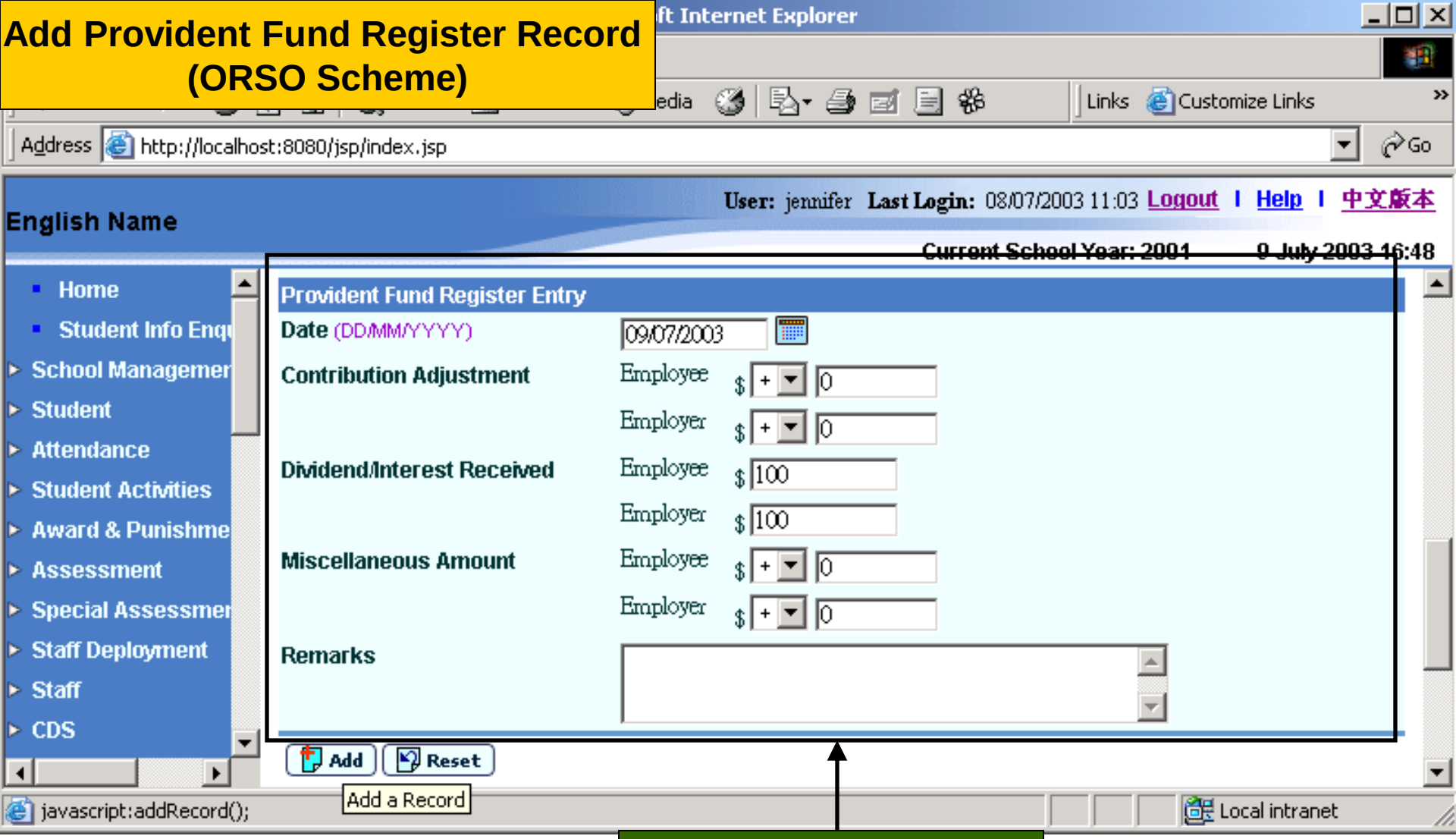
History

Date (DD/MM/YYYY)	Contribution Amount		Dividend/Interest Received		Miscellaneous Amount		Remarks
	Employee $	Employer $	Employee $	Employer $	Employee $	Employer $	
31/08/2003	875.00	875.00	0.00	0.00	0.00	0.00	PFNCS200308X
09/07/2003	0.00	0.00	100.00	100.00	0.00	0.00	Annual Interest

Delete Back

Manually added adjustment register record

Add Provident Fund Register Record (ORSO Scheme)



Step 2. To add provident fund register record, fill in the provident fund register detailed information in the middle of the page.

Add Provident Fund Register Record (ORSO Scheme)

ft Internet Explorer

edia Links Customize Links

ORSO Scheme

Address http://localhost:8080/jsp/index.jsp Go

English Name

User: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 16:48

- Home
- Student Info Enqu
- School Managemen
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmen
- Staff Deployment
- Staff
- CDS

Provident Fund Register Entry

Date (DD/MM/YYYY)			09/07/2003
Contribution Adjustment	Employee	$ +	0
	Employer	$ +	0
Dividend/Interest Received	Employee	$	100
	Employer	$	100
Miscellaneous Amount	Employee	$ +	0
	Employer	$ +	0
Remarks			

Add Reset

Add a Record

javascript:addRecord(); Local intranet

Step 3. Click **[Add]** button to add a new provident fund register record.

Add Provident Fund Register Record (ORSO Scheme)

User: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 16:52

- Home
- Student Info Enq
- School Managemer
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmer
- Staff Deployment
- Staff
- CDS
- HKAT
- HKEAA
- FMP
  - Common Setup
  - Budgeting
  - Bookkeeping
  - Staff Cost
    - Setup
    - Staff Master
    - Payroll
    - P Fund Regist

Employer $ 0.00

Provident Fund Register Entry

Date (DD/MM/YYYY)	09/07/2003		
Contribution Adjustment	Employee	$ +	0.00
	Employer	$ +	0.00
Dividend/Interest Received	Employee	$	100.00
	Employer	$	100.00
Miscellaneous Amount	Employee	$ +	0.00
	Employer	$ +	0.00
Remarks	Annual Interest		

Save Reset

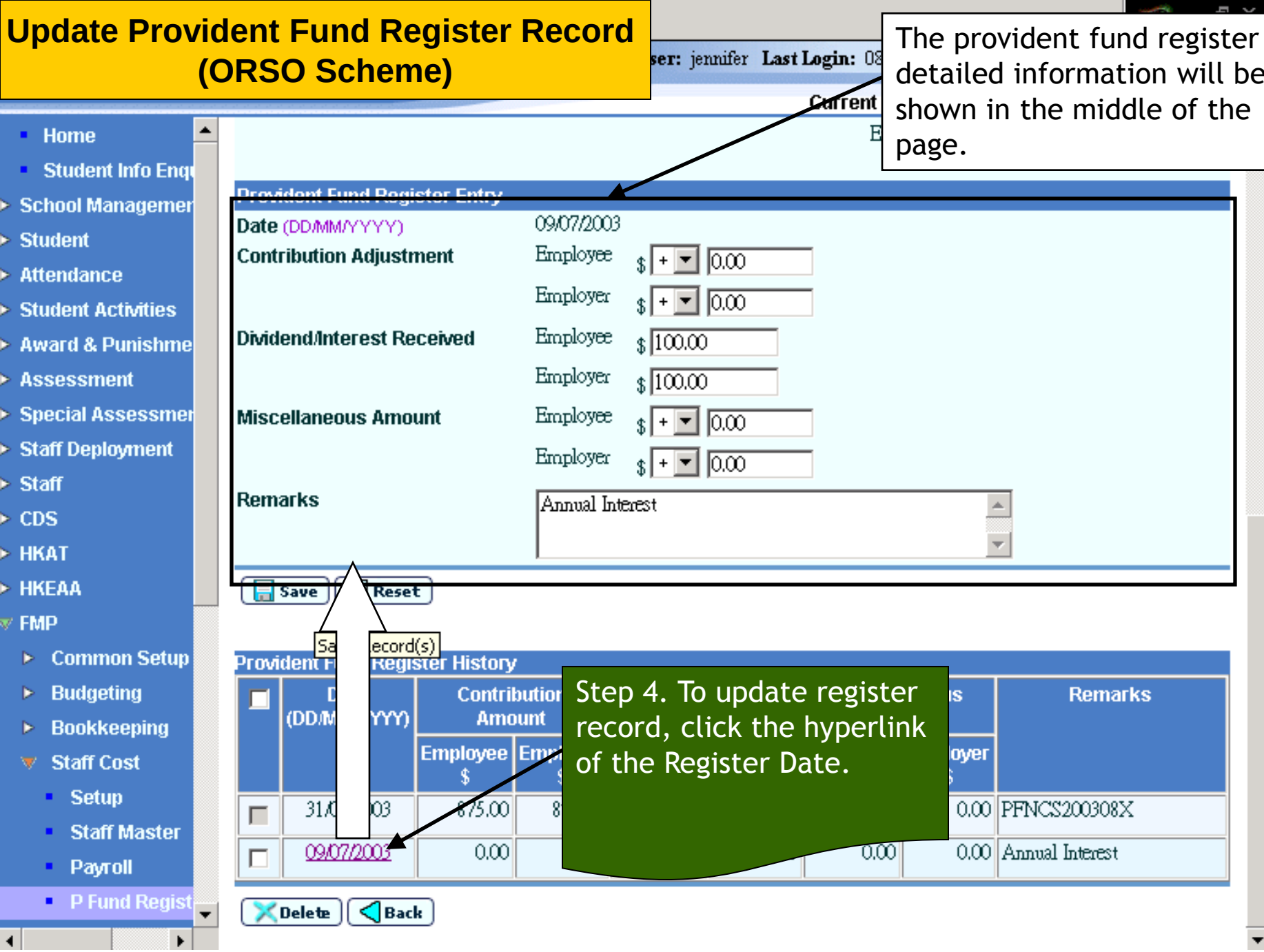
Newly added provident fund register record.

Date (DD/MM/YYYY)	Contribution Amount		Dividend/Interest Received		Miscellaneous Amount		Remarks
	Employee $	Employer $	Employee $	Employer $	Employee $	Employer $	
31/08/2003	875.00	875.00	0.00	0.00	0.00	0.00	PFNCS200308X
09/07/2003	0.00	0.00	100.00	100.00	0.00	0.00	Annual Interest

Delete Back

Update Provident Fund Register Record (ORSO Scheme)

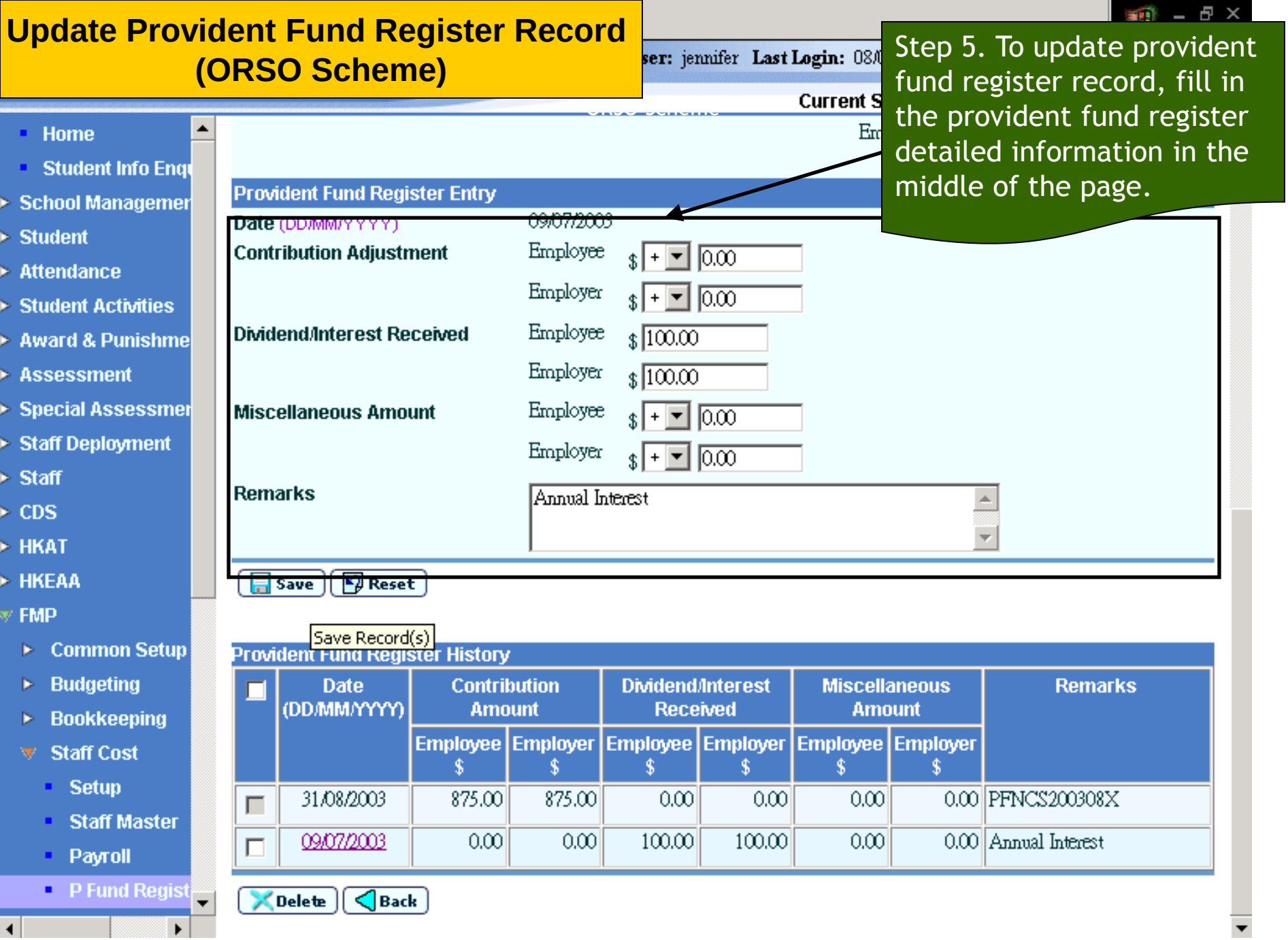
The provident fund register detailed information will be shown in the middle of the page.



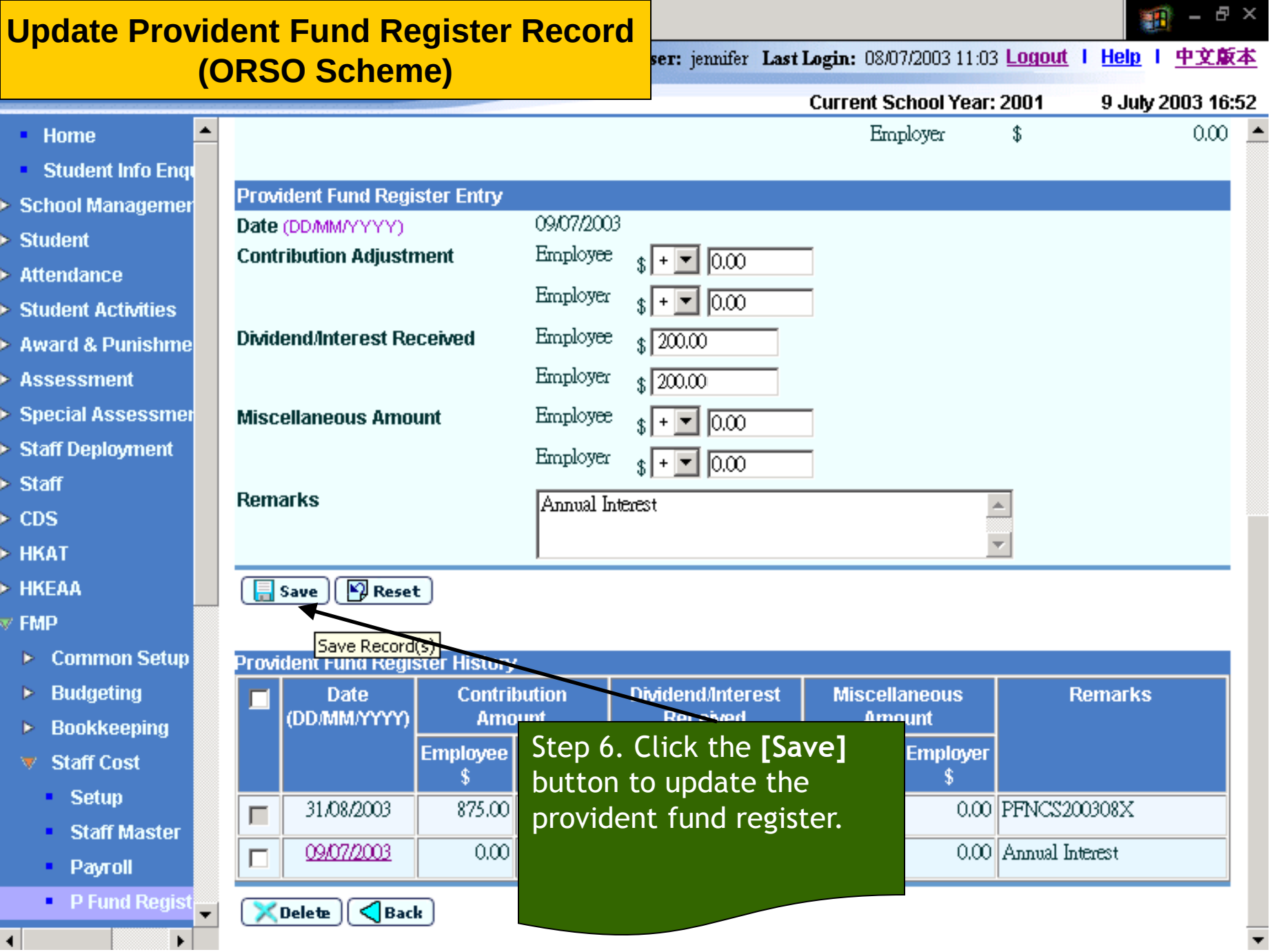
Step 4. To update register record, click the hyperlink of the Register Date.

Update Provident Fund Register Record (ORSO Scheme)

Step 5. To update provident fund register record, fill in the provident fund register detailed information in the middle of the page.



Update Provident Fund Register Record (ORSO Scheme)



Step 6. Click the **[Save]** button to update the provident fund register.

Update Provident Fund Register Record (ORSO Scheme)

ser: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 16:52

- Home
- Student Info Enq
- School Managemer
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmer
- Staff Deployment
- Staff
- CDS
- HKAT
- HKEAA
- FMP
  - Common Setup
  - Budgeting
  - Bookkeeping
  - Staff Cost
    - Setup
    - Staff Master
    - Payroll
    - P Fund Regist

Employer $ 0.00

Provident Fund Register Entry

Date (DD/MM/YYYY)	09/07/2003		
Contribution Adjustment	Employee	$ +	0.00
	Employer	$ +	0.00
Dividend/Interest Received	Employee	$	100.00
	Employer	$	100.00
Miscellaneous Amount	Employee	$ +	0.00
	Employer	$ +	0.00
Remarks			

Save Reset

Save Record(s)

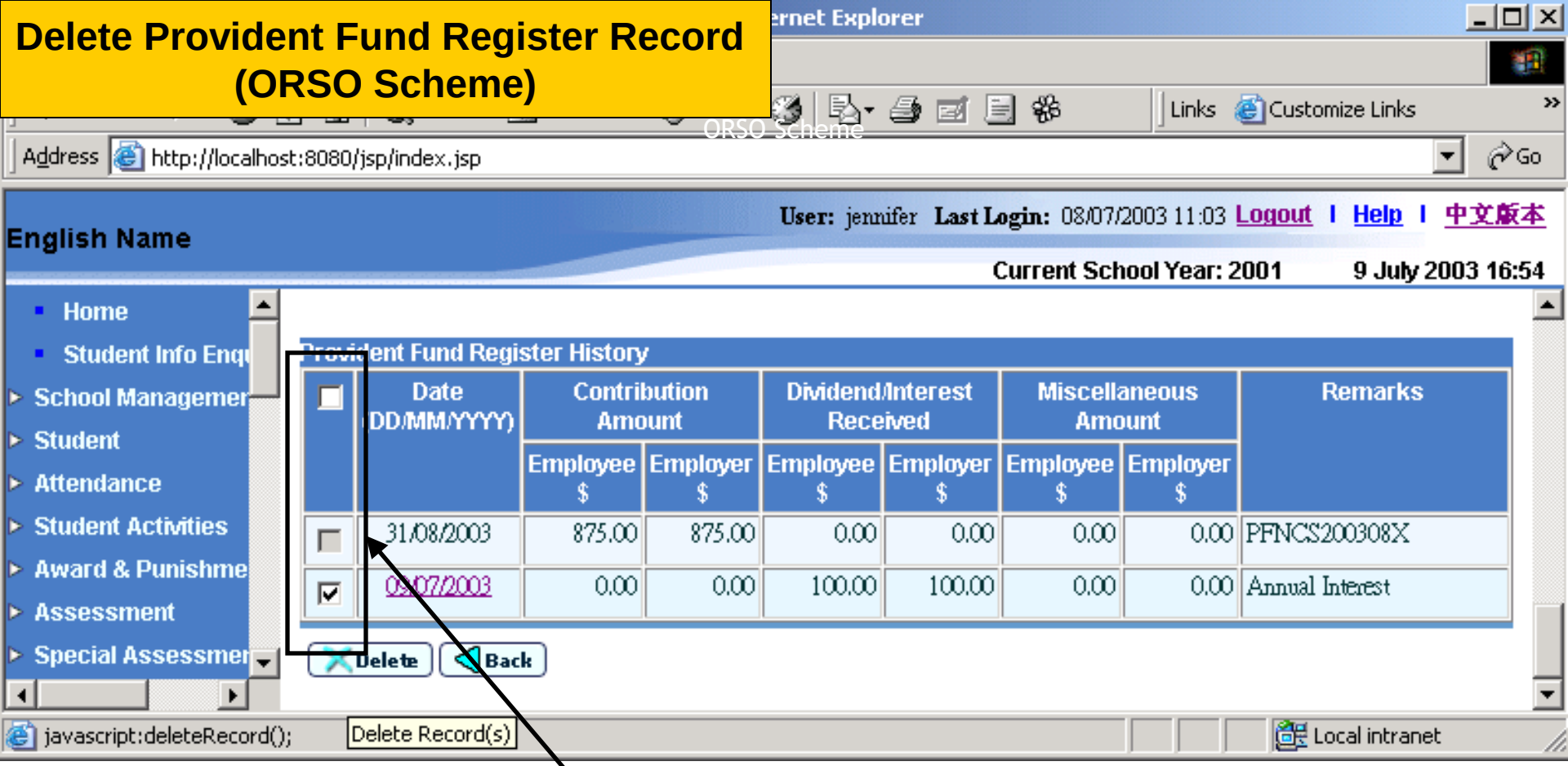
Provident Fund Register History

	Date (DD/MM/YYYY)	Contribution Amount		Dividend/Interest Received		Miscellaneous Amount		Remarks
		Employee $	Employer $	Employee $	Employer $	Employee $	Employer $	
	31/08/2003	875.00	875.00	0.00	0.00	0.00	0.00	PFNCS200308X
	09/07/2003	0.00	0.00	200.00	200.00	0.00	0.00	Annual Interest

Delete Back

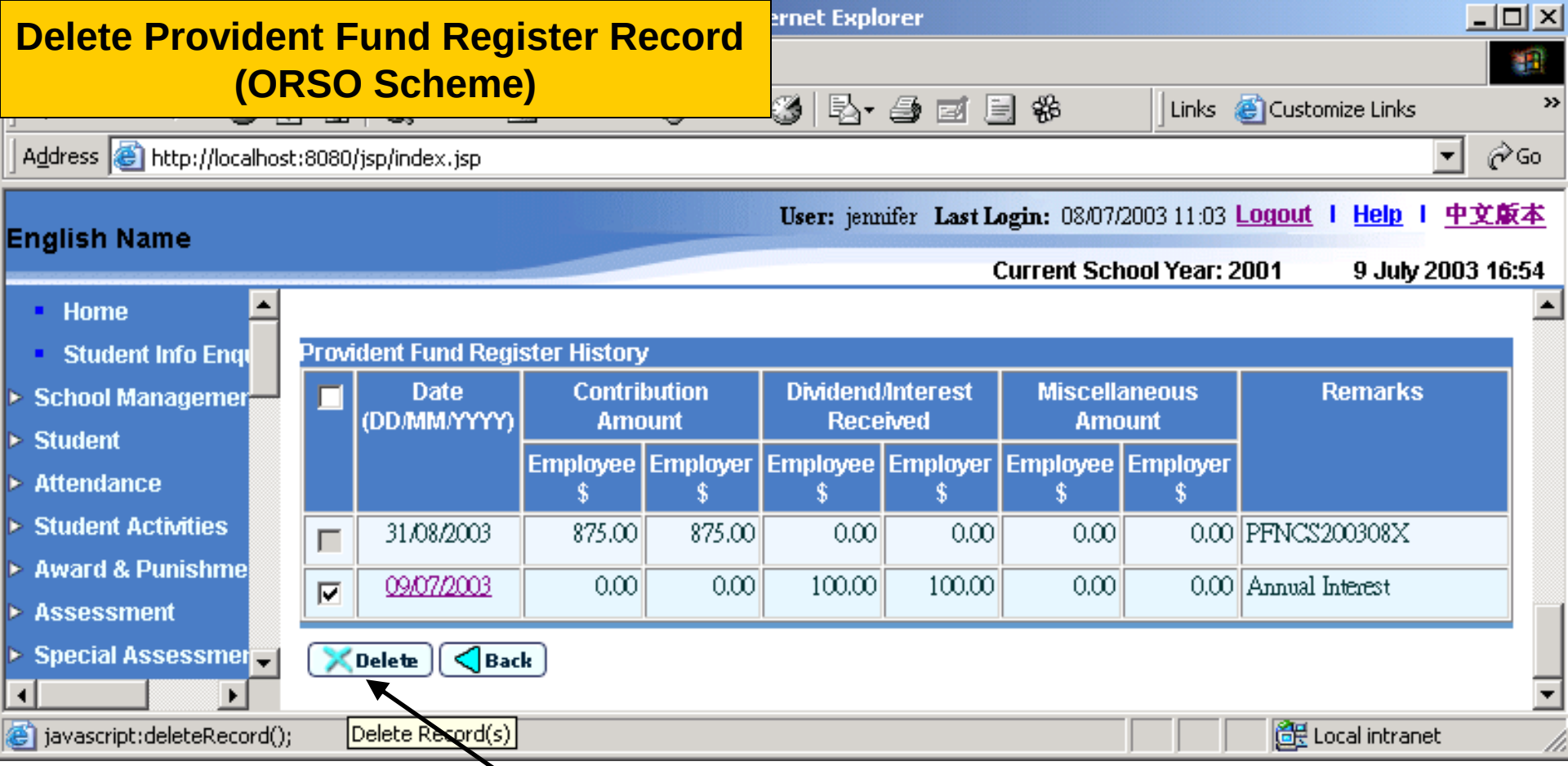
Updated provident fund register record.

Delete Provident Fund Register Record (ORSO Scheme)



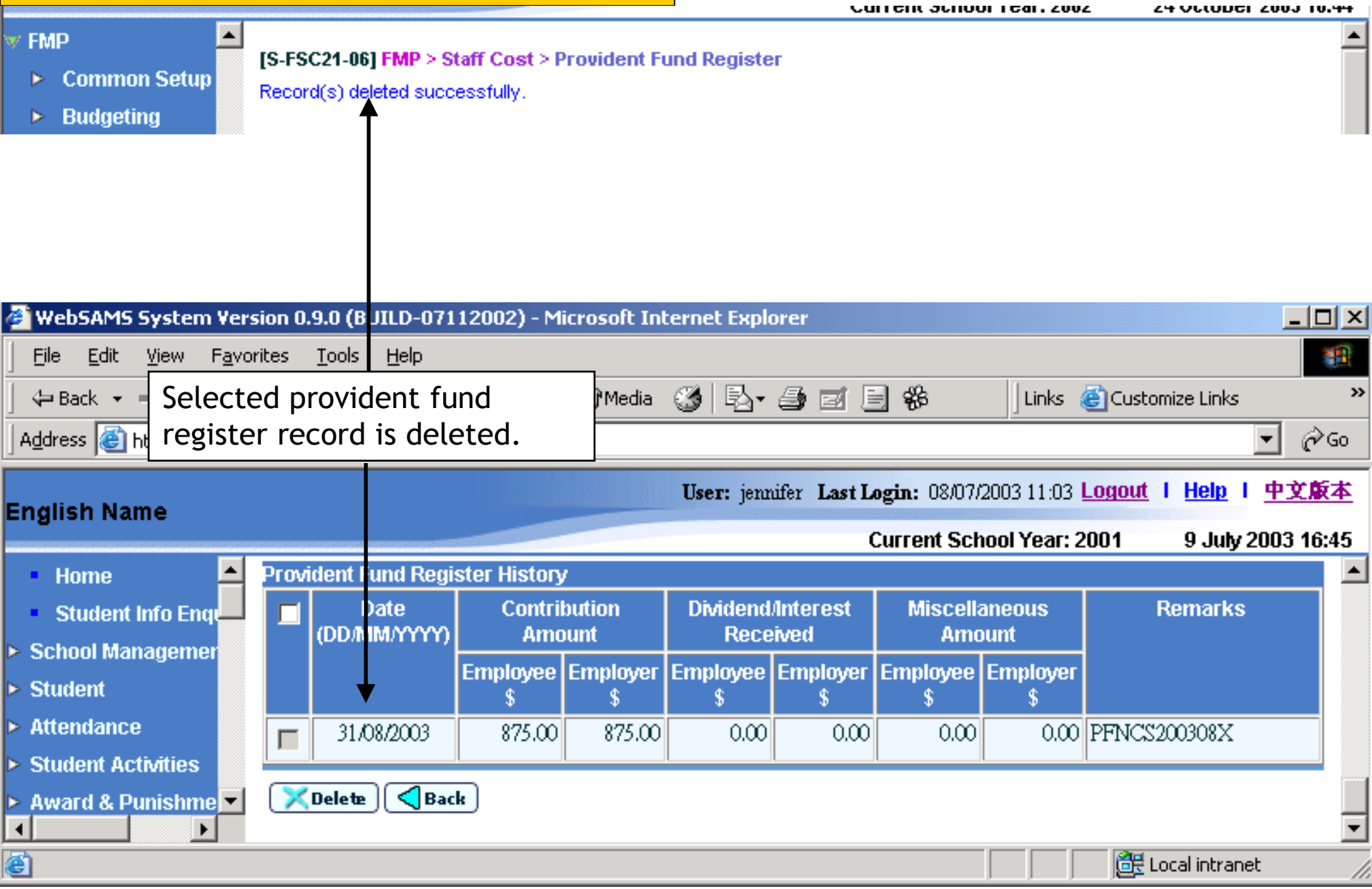
Step 7. Select provident fund register records to be deleted.

Delete Provident Fund Register Record (ORSO Scheme)



Step 8. Click **[Delete]** button.

Delete Provident Fund Register Record (ORSO Scheme)



Selected provident fund register record is deleted.

Maintain Provident Fund Register (Mandatory Provident Fund Scheme)

User: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 15:38

- Home
- Student Info Enq
- School Managemer
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmer
- Staff Deployment
- Staff
- CDS
- HKAT
- HKEAA
- FMP
  - Common Setup
  - Budgeting
  - Bookkeeping
  - Staff Cost
    - Setup
    - Staff Master
    - Payroll
    - P Fund Regist

[S-FSC21-04] FMP > Staff Cost > Provident Fund Register

As at Date (DD/MM/YYYY) 31/08/2003

Staff Code ALL

Status Active

Staff Name (Eng)

Staff Name (Chi)

Fund Scheme

- Grant/Subsidized Schools PF Scheme
- ORSO Scheme
- MPF Scheme

Note 1 : Staff Mapping - Map staff master created in FMP Module to staff master created in Staff Module / Staff Deployment Module.

Note 2 : P ... lodule / Staff Deployment Module and corresponding synchron

Staff

As at Da

Staff Pa

Step 1. Click the Staff Code hyperlink to view / edit the detailed provident fund register records of the selected staff.

Staff Code		Name (Chi)	Total Contribution				Total Miscellaneous Amount $
			Employee		Employer		
			Mandatory Contribution $	Voluntary Contribution $	Mandatory Contribution $	Voluntary Contribution $	
NCS3	YAN JASON	欣小明	937.50	0.00	937.50	0.00	0.00

Maintain Provident Fund Register (Mandatory Provident Fund Scheme)

User: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 16:58

- Home
- Student Info Enq
- School Managemer
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmer
- Staff Deployment
- Staff
- CDS
- HKAT
- HKEAA
- FMP
  - Common Setup
  - Budgeting
  - Bookkeeping
  - Staff Cost
    - Setup
    - Staff Master
    - Payroll
    - P Fund Regist

[S-FSC21-07] FMP > Staff Cost > Provident Fund Register

NCS3 YAN JASON (欣小明)

As at Date (DD/MM/YYYY) 31/08/2003

Fund Scheme MPF Scheme

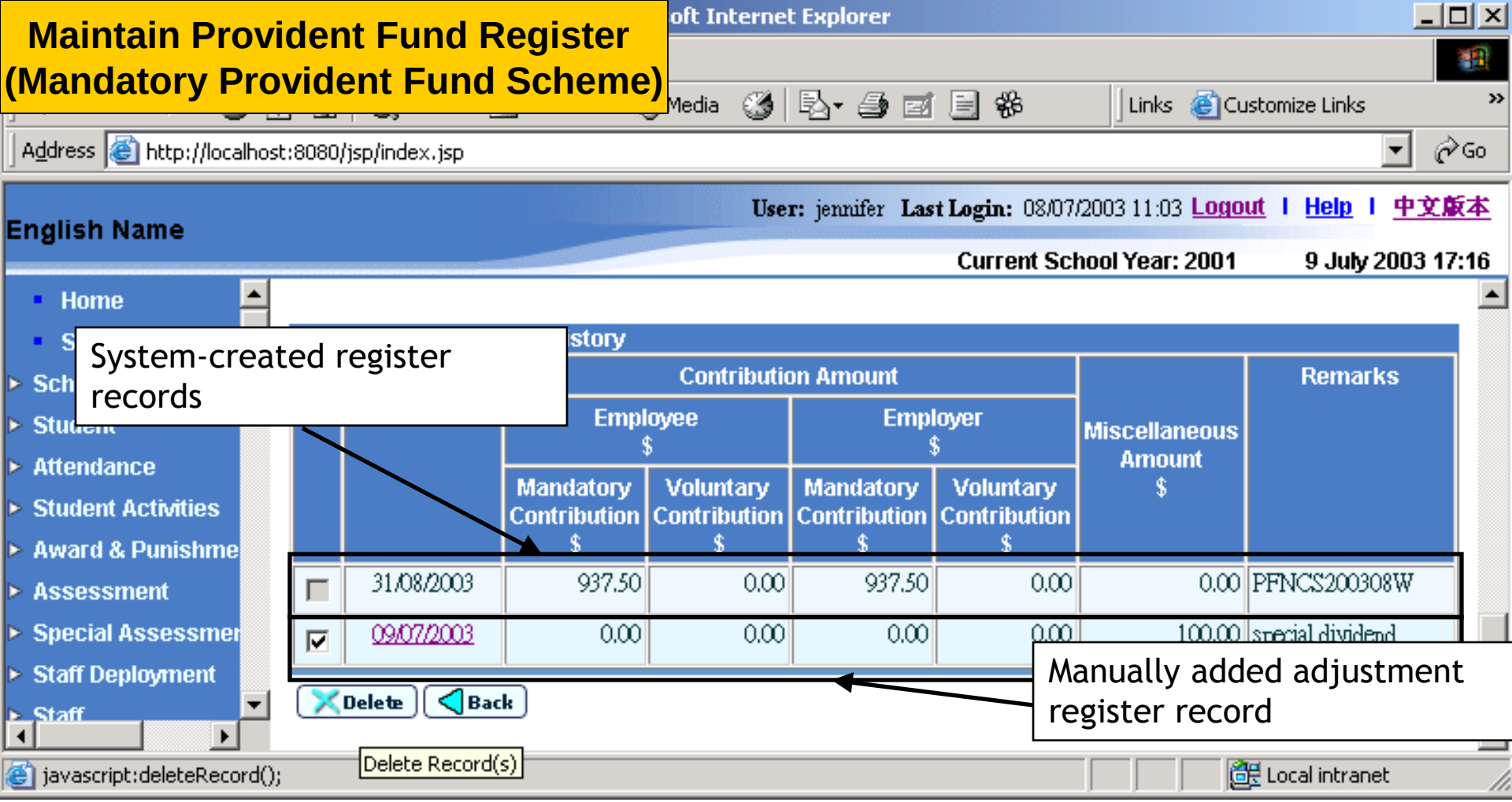
Balance B/F - Contribution from Previous Employment	Employee	Mandatory Contribution	$	0.00
	Employee	Voluntary Contribution	$	0.00
	Employer	Mandatory Contribution	$	0.00
	Employer	Voluntary Contribution	$	0.00
Balance B/F - Miscellaneous Amount from Previous Employment			$	0.00
Total Contribution	Employee	Mandatory Contribution	$	937.50
	Employee	Voluntary Contribution	$	0.00
	Employer	Mandatory Contribution	$	937.50
	Employer	Voluntary Contribution	$	0.00
Total Miscellaneous Amount			$	0.00
Balance C/F - Contribution	Employee	Mandatory Contribution	$	937.50
	Employee	Voluntary Contribution	$	0.00
	Employer	Mandatory Contribution	$	937.50
	Employer	Voluntary Contribution	$	0.00
Balance C/F - Miscellaneous Amount			$	0.00

Provident Fund Register Entry

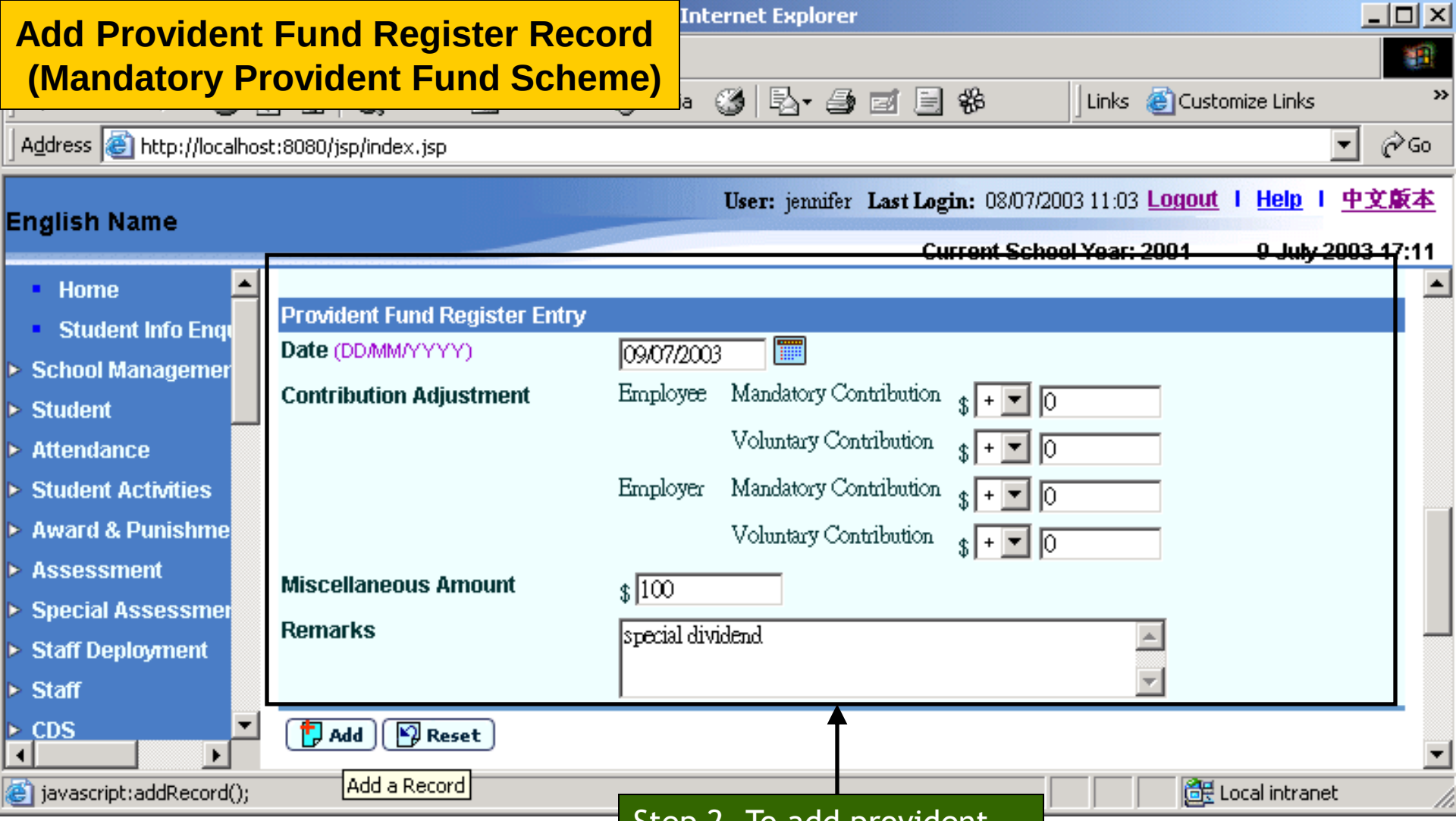
Date (DD/MM/YYYY) 09/07/2003

Contribution Adjustment Employee Mandatory Contribution $ +

Maintain Provident Fund Register (Mandatory Provident Fund Scheme)



Add Provident Fund Register Record (Mandatory Provident Fund Scheme)



Step 2. To add provident fund register record, fill in the provident fund register detailed information in the middle of the page.

Add Provident Fund Register Record (Mandatory Provident Fund Scheme)

Internet Explorer

Address http://localhost:8080/jsp/index.jsp

English Name

User: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 17:11

- Home
- Student Info Enqu
- School Managemen
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmen
- Staff Deployment
- Staff
- CDS

Provident Fund Register Entry

Date (DD/MM/YYYY)				09/07/2003
Contribution Adjustment	Employee	Mandatory Contribution	$ +	0
		Voluntary Contribution	$ +	0
	Employer	Mandatory Contribution	$ +	0
		Voluntary Contribution	$ +	0
Miscellaneous Amount			$	100
Remarks				special dividend

Add Reset

Add a Record

javascript:addRecord();

Local intranet

Step 3. Click **[Add]** button to add a new provident fund register record.

Add Provident Fund Register Record (Mandatory Provident Fund Scheme)

User: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 17:13

- Home
- Student Info Enq
- School Managemer
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmer
- Staff Deployment
- Staff
- CDS
- HKAT
- HKEAA
- FMP
  - Common Setup
  - Budgeting
  - Bookkeeping
  - Staff Cost
    - Setup
    - Staff Master
    - Payroll
    - P Fund Regist

Balance C/F - Miscellaneous Amount $ 100.00

Provident Fund Register Entry

Date (DD/MM/YYYY)	09/07/2003			
Contribution Adjustment	Employee	Mandatory Contribution	$ +	0.00
		Voluntary Contribution	$ +	0.00
	Employer	Mandatory Contribution	$ +	0.00
		Voluntary Contribution	$ +	0.00
Miscellaneous Amount	$ 100.00			
Remarks	special dividend			

Save | Reset

Save Record(s)

Newly added provident fund register record.

		n Amount				Miscellaneous Amount $	Remarks
		$		Employer $			
		Mandatory Contribution $	Voluntary Contribution $	Mandatory Contribution $	Voluntary Contribution $		
☐	31/08/2003	937.50	0.00	937.50	0.00	0.00	PFNCS200308W
☐	09/07/2003	0.00	0.00	0.00	0.00	100.00	special dividend

Delete | Back

Update Provident Fund Register Record (Mandatory Provident Fund Scheme)

The provident fund register detailed information will be shown in the middle of the page.

Step 4. To update register record, click the hyperlink of the Register Date.

Home
Student Info Enq
School Managemer
Student
Attendance
Student Activities
Award & Punishme
Assessment
Special Assessmer
Staff Deployment
Staff
CDS
HKAT
HKEAA
FMP
Common Setup
Budgeting
Bookkeeping
Staff Cost
Setup
Staff Master
Payroll
P Fund Regist

Provident Fund Register Entry

Date (DD/MM/YYYY)	09/07/2003		
Contribution Adjustment	Employee	Mandatory Contribution	$ + 0.00
		Voluntary Contribution	$ + 0.00
	Employer	Mandatory Contribution	$ + 0.00
		Voluntary Contribution	$ + 0.00
Miscellaneous Amount	$ 100.00		
Remarks	special dividend		

Save Reset

Save Record(s)

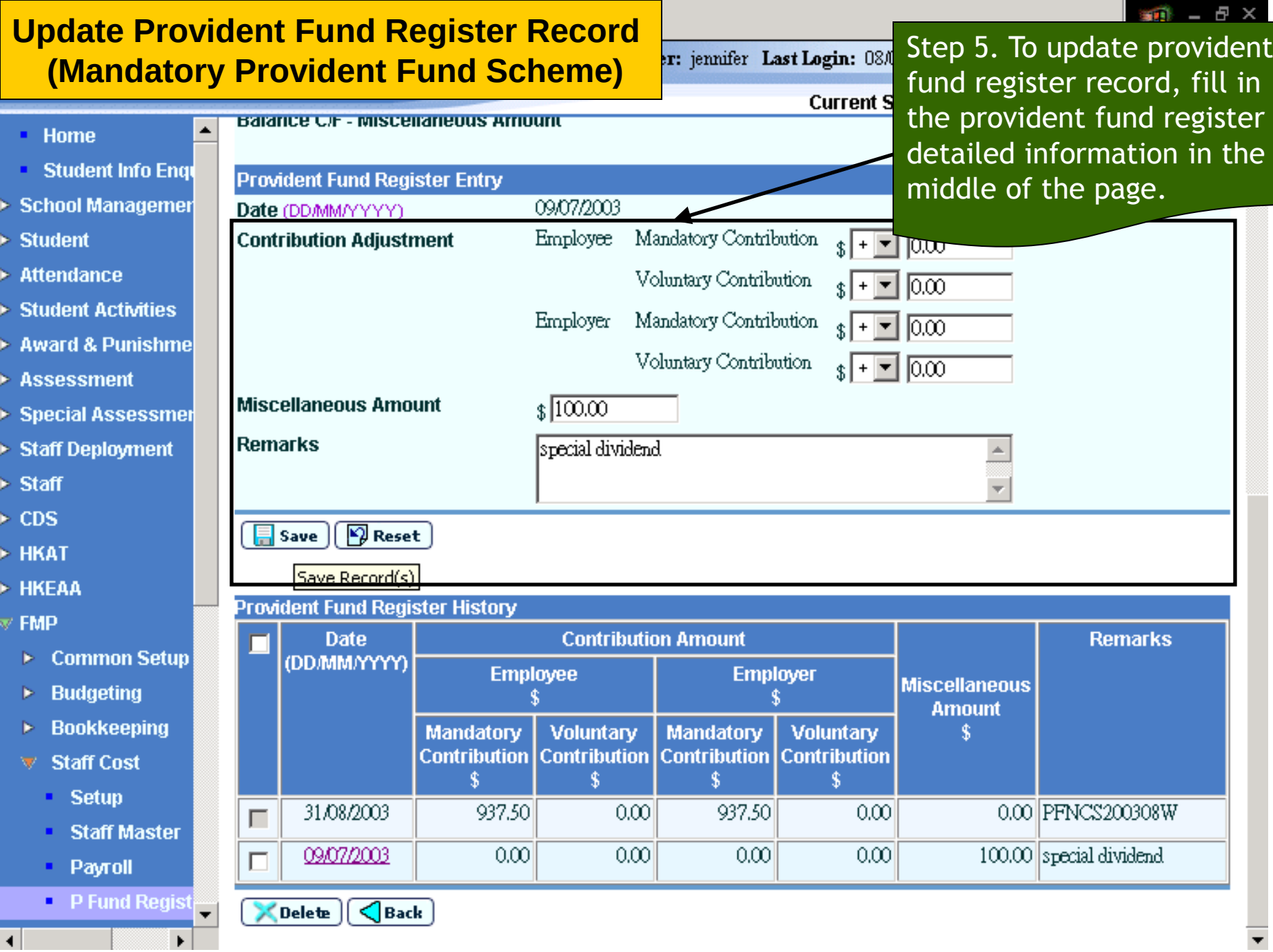
Provident Fund Register History

	Date (DD/MM/YYYY)	Contribution Amount			Miscellaneous Amount $	Remarks
		Employee $				
		Mandatory Contribution $	Voluntary Contribution $			
	31/07/2003	937.50			0.00	PFNCS200308W
	09/07/2003	0.00		0.00	100.00	special dividend

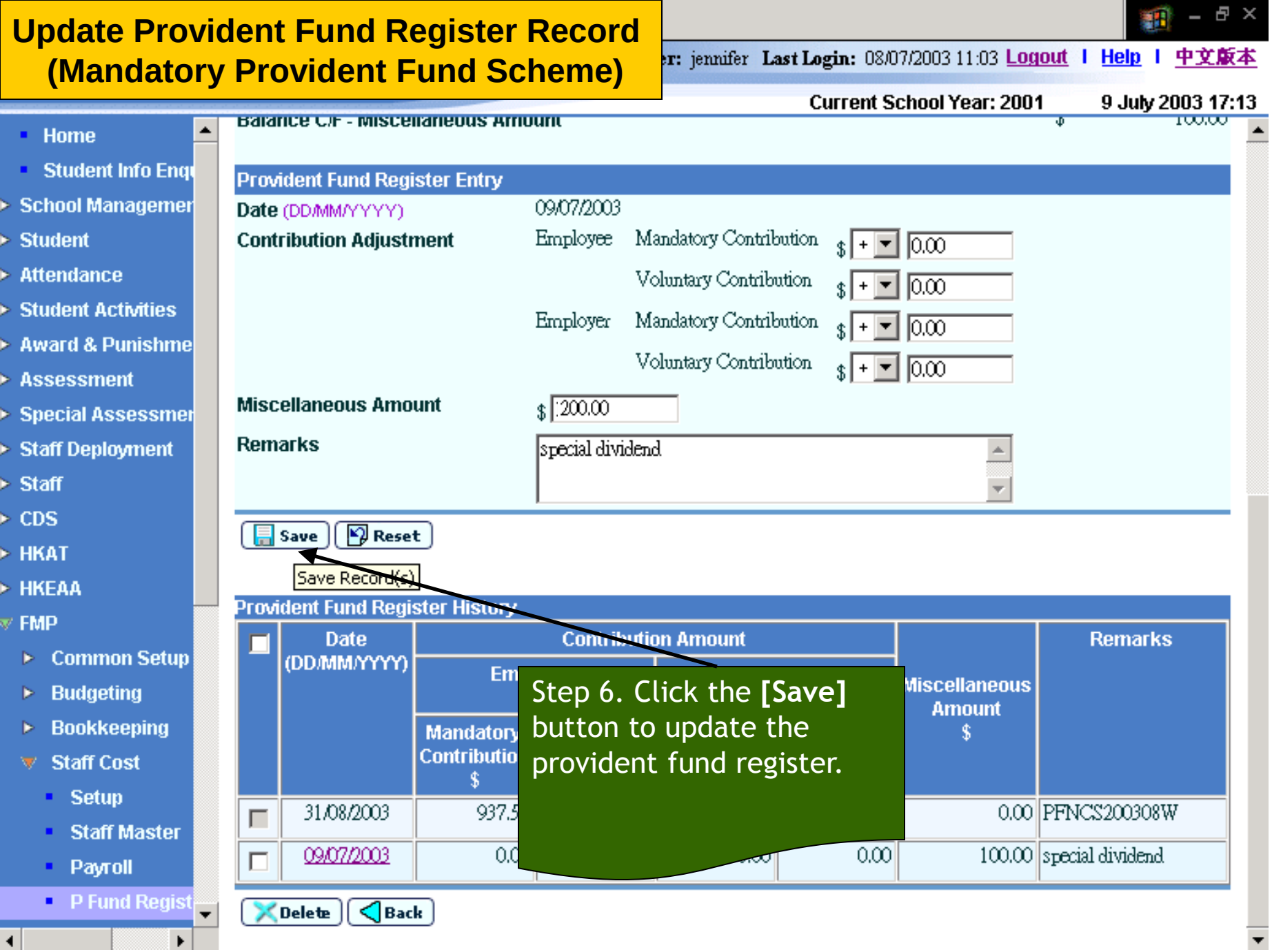
Delete Back

Update Provident Fund Register Record (Mandatory Provident Fund Scheme)

Step 5. To update provident fund register record, fill in the provident fund register detailed information in the middle of the page.



Update Provident Fund Register Record (Mandatory Provident Fund Scheme)



Step 6. Click the **[Save]** button to update the provident fund register.

Update Provident Fund Register Record (Mandatory Provident Fund Scheme)

er: jennifer Last Login: 08/07/2003 11:03 Logout | Help | 中文版本

Current School Year: 2001 9 July 2003 17:13

- Home
- Student Info Enq
- School Managemer
- Student
- Attendance
- Student Activities
- Award & Punishme
- Assessment
- Special Assessmer
- Staff Deployment
- Staff
- CDS
- HKAT
- HKEAA
- FMP
  - Common Setup
  - Budgeting
  - Bookkeeping
  - Staff Cost
    - Setup
    - Staff Master
    - Payroll
    - P Fund Regist

Balance C/F - Miscellaneous Amount $ 100.00

Provident Fund Register Entry

Date (DD/MM/YYYY)	09/07/2003			
Contribution Adjustment	Employee	Mandatory Contribution	$ +	0.00
		Voluntary Contribution	$ +	0.00
	Employer	Mandatory Contribution	$ +	0.00
		Voluntary Contribution	$ +	0.00
Miscellaneous Amount	$ 100.00			
Remarks	special dividend			

Save | Reset

Save Record(s)

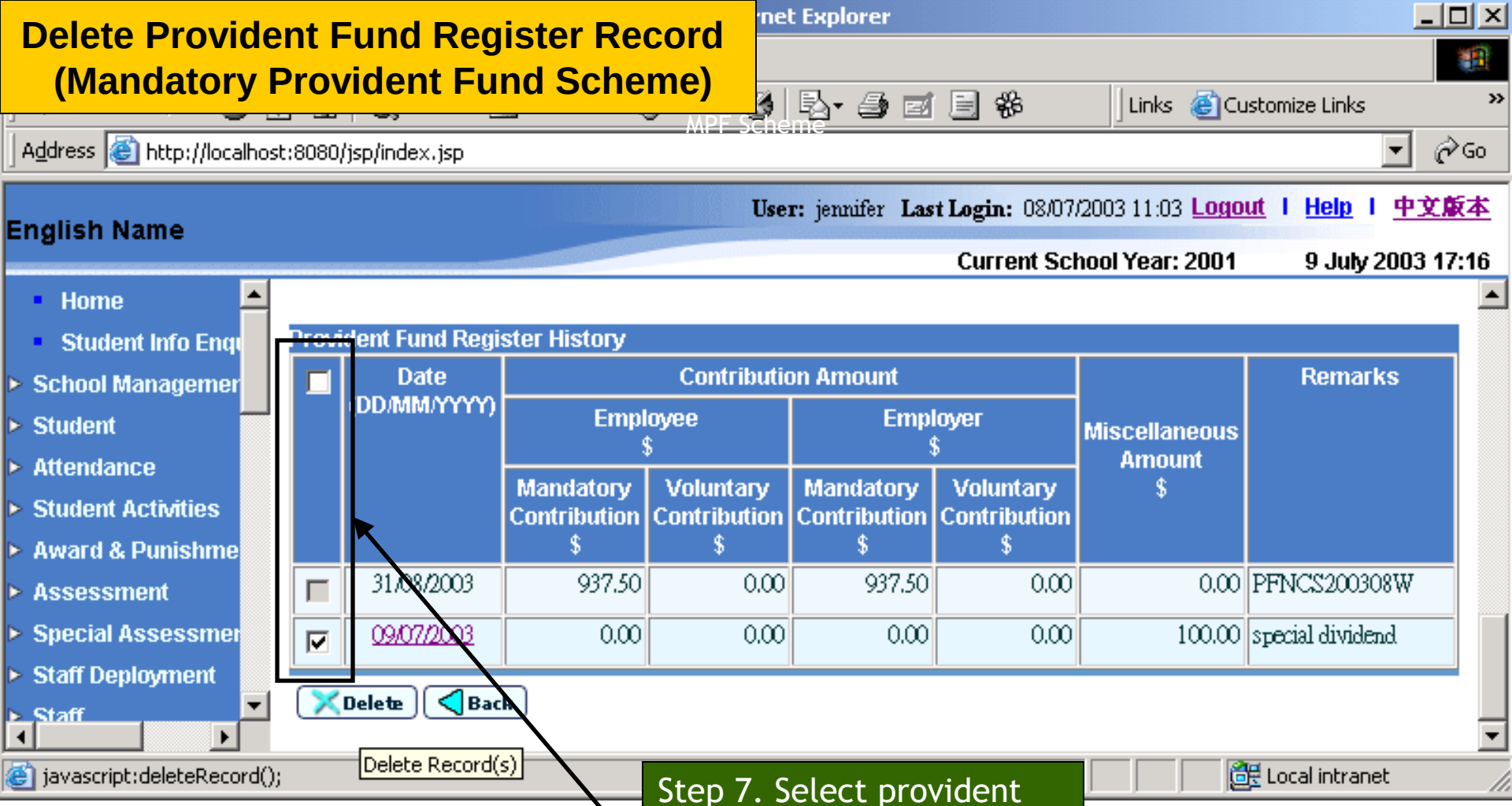
Updated provident fund register record.

Provident Fund Register History

	Date (DD/MM/YYYY)	Contribution Amount				Miscellaneous Amount $	Remarks
		Employee $		Employer $			
		Mandatory Contribution $	Voluntary Contribution $	Mandatory Contribution $	Voluntary Contribution $		
	31/08/2003	937.50	0.00	937.50	0.00	0.00	PFNCS200308W
	09/07/2003	0.00	0.00	0.00	0.00	200.00	special dividend

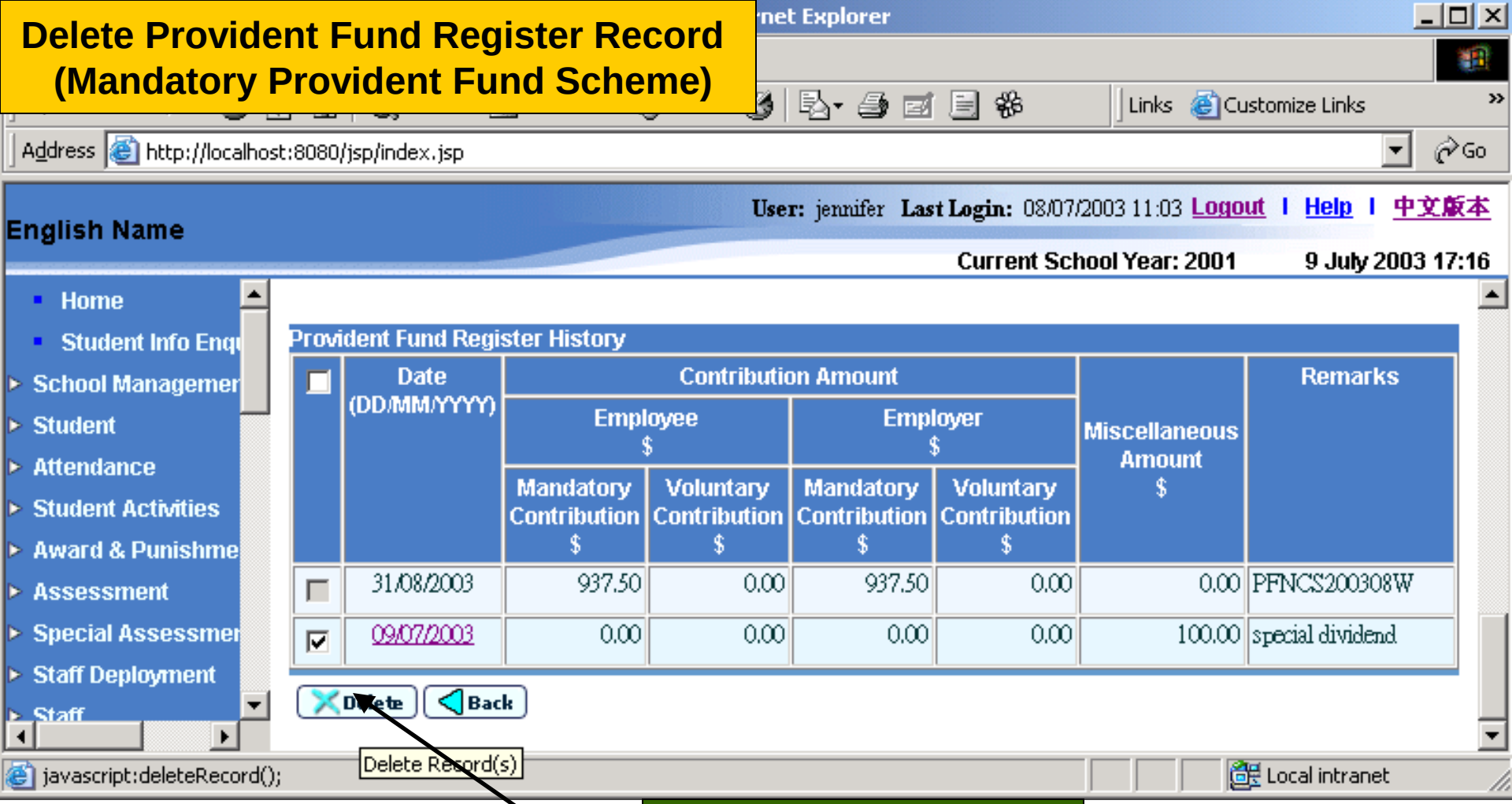
Delete | Back

Delete Provident Fund Register Record (Mandatory Provident Fund Scheme)



Step 7. Select provident fund register records to be deleted.

Delete Provident Fund Register Record (Mandatory Provident Fund Scheme)



Step 8. Click **[Delete]** button.

Delete Provident Fund Register Record (Mandatory Provident Fund Scheme)

Current School Year: 2002 24 October 2003 17:47

FMP
- Common Setup
- Budgeting

[S-FSC21-07] FMP > Staff Cost > Provident Fund Register

Record(s) deleted successfully.

Selected provident fund register record is deleted.

Staff Cost
- Setup
- Staff Master
- Payroll
- P Fund Regist
- Tax Return
- Enquiry
- Report

CAR
Sales & Stock
Daily Coll. Summ
Non-Recurrent

Add | Reset

Provident Fund Register History

	Date (DD/MM/YYYY)	Contribution Amount				Miscellaneous Amount $	Remarks
		Employee $		Employer $			
		Mandatory Contribution $	Voluntary Contribution $	Mandatory Contribution $	Voluntary Contribution $		
	31/08/2003	937.50	0.00	937.50	0.00	0.00	PFNCS200308W

Delete | Back

P Fund Register Internet